

NST FORM 1: PETITION FOR TEST ACCOMMODATIONS

This petition should be used by: applicants requesting test accommodations on the bar examination for the first time; applicants who were denied accommodations on a prior examination; applicants for re-examination who did not previously request accommodations; and applicants who were granted accommodations in the past but who have not taken the examination in the last three (3) years. To be timely, this application must be **received** in the CBEC Administrative office by the application deadline. This is NOT a “postmarked by” deadline.

I. GENERAL INFORMATION

1. Name: _____
Last First Middle

2. Address where you may be contacted concerning this application:

Number and Street Address or P.O. Box Number

City State/Province Zip/Postal Code

Daytime Telephone Number E-mail address

3. Examination: _____

II. DISABILITY STATUS

4. Check the disability or disabilities for which you are requesting accommodations.

- ☐ Learning disability
- ☐ AD/HD
- ☐ Physical disability
- ☐ Visual impairment
- ☐ Hearing impairment
- ☐ Psychological disability
- ☐ Other (describe) _____

5. List your age when first diagnosed. _____

III. HISTORY OF ACCOMMODATIONS

For questions 6 through 11 below, please follow these instructions:

If you were **granted** accommodations, check “Yes.” List the condition or diagnosis for which accommodations were granted, the specific accommodations granted, the educational institution or testing agency that granted the accommodations, and the time frames when the accommodations were granted (i.e. senior year only, all years, etc.).

If you **did not request** accommodations, check “Not requested.” Explain why you did not request accommodations.

If you were **denied** accommodations, in whole or in part, check “Denied.” List the month and year the request was made, the condition or diagnosis for which accommodations were requested, the accommodations requested, the educational institution or testing agency, the reason given by the entity for the denial, and provide the denial letter from the institution. Note: if your request for accommodations was granted in part and denied in part, you should check both “Yes” and “Denied.”

If you did not attend the type of school or take that exam, check “N/A.”

6. Did you receive accommodations in law school?

☐ Yes ☐ Not requested ☐ Denied ☐ N/A

7. Did you receive accommodations in college (undergraduate or graduate studies)?

☐ Yes ☐ Not requested ☐ Denied ☐ N/A

8. Did you receive accommodations or disabled-student services in high school, including but not limited to accommodations or services provided as a result of an Individualized Education Plan (IEP) or a 504 Plan?

☐ Yes ☐ Not requested ☐ Denied ☐ N/A

9. Did you receive accommodations or disabled-student services in elementary or middle school, including but not limited to accommodations or services provided as a result of an IEP or a 504 Plan?

☐ Yes ☐ Not requested ☐ Denied ☐ N/A

10. Did you receive accommodations for any of the following standardized tests:

LSAT	<input type="checkbox"/> Yes	<input type="checkbox"/> Not requested	<input type="checkbox"/> Denied	<input type="checkbox"/> N/A
MPRE	<input type="checkbox"/> Yes	<input type="checkbox"/> Not requested	<input type="checkbox"/> Denied	<input type="checkbox"/> N/A
MCAT	<input type="checkbox"/> Yes	<input type="checkbox"/> Not requested	<input type="checkbox"/> Denied	<input type="checkbox"/> N/A
GRE	<input type="checkbox"/> Yes	<input type="checkbox"/> Not requested	<input type="checkbox"/> Denied	<input type="checkbox"/> N/A
GMAT	<input type="checkbox"/> Yes	<input type="checkbox"/> Not requested	<input type="checkbox"/> Denied	<input type="checkbox"/> N/A
SAT	<input type="checkbox"/> Yes	<input type="checkbox"/> Not requested	<input type="checkbox"/> Denied	<input type="checkbox"/> N/A
ACT	<input type="checkbox"/> Yes	<input type="checkbox"/> Not requested	<input type="checkbox"/> Denied	<input type="checkbox"/> N/A

11. Have you ever requested accommodations on the bar examination in any jurisdiction other than Connecticut or are you requesting accommodations on a concurrent bar examination in a jurisdiction other than Connecticut? List each jurisdiction in which you have made such a request and submit a completed NST Form 7: Certification of Accommodations History from each such jurisdiction.

☐ Yes ☐ Not requested ☐ Denied ☐ N/A

IV. ACCOMMODATIONS REQUESTED FOR THE CONNECTICUT BAR EXAMINATION (CHECK ALL THAT APPLY)

MPT/MEE EXAMINATION

Test question formats:

- ☐ Regular
- ☐ Braille
- ☐ Audio CD
- ☐ Microsoft Word document on data CD for use with screen-reading software
- ☐ Large print/**18-point font**
- ☐ Large print/**24-point font**

Assistance:

- ☐ Reader

☐ Typist/Transcriber for MPT/MEE

☐ Extra testing time. Indicate below how much extra testing time is requested for each session:

Test Portion	Standard Time	Extra Time Requested (i.e. time and a half, one extra hour, 30 extra minutes)
MPT	AM – 2 performance tests – 3 hours	
MEE	PM – 6 essays - 3 hours	

☐ Extra breaks. Describe the duration and frequency of the requested breaks.

☐ Other arrangements (e.g., elevated table, limited testing time per day, lamp, medication, etc.). Describe the arrangements.

For each accommodation you are requesting, explain why the accommodation is necessary and how it alleviates the impact of your disability or disabilities in the context of taking the bar examination.

MULTISTATE BAR EXAMINATION

Test question formats:

☐ Regular

☐ Braille

☐ Audio CD

☐ Large print/**18-point font**

☐ Large print/**24-point font**

Assistance:

☐ Reader

☐ Scribe for MBE

☐ Extra testing time. Indicate below how much extra testing time is requested for each session:

Test Portion	Standard Time	Extra Time Requested (i.e. time and a half, one extra hour, 30 extra minutes)
MBE	AM – 100 multiple choice - 3 hours	
MBE	PM – 100 multiple choice– 3 hours	

☐ Extra breaks. Describe the duration and frequency of the requested breaks.

☐ Other arrangements (e.g., elevated table, limited testing time per day, lamp, medication, etc.). Describe the arrangements.

For each accommodation you are requesting, explain why the accommodation is necessary and how it alleviates the impact of your disability or disabilities in the context of taking the bar examination.

V. SUPPORTING DOCUMENTATION

Requests for test accommodations must be supported by the following documentation from third parties, which you must provide with your completed NST Form 1: Applicant Request for Test Accommodations. **Review the General Information on the CBEC website for a detailed explanation of the supporting documentation you should submit.**

Applicable Verification Forms and Medical Documentation

Submit the applicable disability verification form and supporting medical documentation from a qualified professional who conducted an individualized assessment and who gave the diagnosis which forms the basis for the request for test accommodations. If you are requesting accommodations based upon more than one disability, you should supply medical documentation to support each disability.

Verification of Accommodations History

Provide verifying documentation of your accommodations history, if any. Submit a NST Form 7: Certification of Accommodations History completed by each educational institution or testing agency (hereinafter “entity”) from which you requested accommodations in the past, whether granted or denied. Alternatively, you may provide other proof of your accommodations history, such as a copy of the letter(s) you received from the entity notifying you of the specific accommodations granted or denied. The proof should identify the time frame (e.g., third year of law school) and the nature of the disability (e.g., AD/HD) for which any accommodations were granted or denied. If you received accommodations as a result of an Individualized Education Plan (IEP) or a 504 Plan, please provide copies of all IEPs or 504 Plans.

Academic Transcripts

Transcripts or report cards from elementary, middle, junior high, and high school, while not required, are helpful and may be requested by the CBEC in some cases.

VI. APPLICANT CHECKLIST

Review this checklist carefully and checkmark the appropriate lines to indicate the documents you are submitting to request accommodations for the Connecticut Bar Examination. Submit this completed checklist with your request. **Review carefully the General Instructions on the CBEC website, particularly the section “Submitting a Complete Request.”**

1. The applicable disability verification form with comprehensive evaluation report and/or relevant records attached. The burden of providing this documentation is on the applicant requesting accommodations.

_____ NST Form 2: Learning Disability Verification (comprehensive evaluation report and/or relevant records MUST be attached)

_____ NST Form 3: Attention Deficit/Hyperactivity Disorder Verification (comprehensive evaluation report and/or relevant records MUST be attached)

_____ NST Form 4: Psychological Disability Verification (comprehensive evaluation report and/or relevant records MUST be attached)

_____ NST Form 5: Visual Disability Verification

_____ NST Form 6: Physical Disability Verification

2. An NST Form 7: Certification of Accommodations History completed by each entity from which you previously requested accommodations and/or a copy of notification letters

____ Not applicable (if you have never requested accommodations before)

____ Bar examining agency in another jurisdiction

____ Law school

____ Undergraduate or graduate studies

____ Standardized tests (LSAT, MPRE, MCAT, GRE, GMAT, SAT, ACT)

____ Individualized Education Plan (IEP) or 504 Plan

____ High school (other than IEP or 504 Plan)

____ Elementary or middle school (other than IEP or 504 Plan)

3. Academic Transcripts (if applicable)

____ Not applicable

____ Elementary, middle, and high school transcripts - Optional

4. Authorization and Release

____ Signed and Notarized authorization and release form

5. Petition form

____ Completed and signed NST Form 1: Petition for Test Accommodations

____ Personal narrative - Optional

____ This completed checklist

I have completed and attached all the required forms and supporting documentation.

Applicant signature

Date signed

If you are unable to sign this form, please have someone sign and date in your presence.

Signature of individual signing on behalf of applicant

Date signed

VII. CERTIFICATION THAT INFORMATION SUPPLIED IS TRUE AND COMPLETE

_____ Initial I declare under penalty of perjury that the foregoing statements are true and correct to the best of my knowledge and that the information I have provided in support of my request for test accommodations is true and complete.

_____ Initial I understand that if the Committee determines that I, or a third party on my behalf, submitted as part of this request any information or documentation that is false, inaccurate, or intentionally misleading, the Committee reserves the right to treat such conduct as a character and fitness issue, pursuant to Article VI-14 (a) (3) of the CBEC Regulations.

_____ Initial I understand that both my request for test accommodations and all supporting documentation may be submitted for evaluation to one or more qualified professionals retained by the Committee, and I authorize such disclosure.

_____ Initial I understand that the Committee may require me to submit to evaluation by an expert professional designated by the Committee at my expense, and I consent to such evaluation.

_____ Initial I understand that all necessary documentation and information must be provided to the CBEC by the deadline and that my application for test accommodations will be administratively rejected if it is found to be incomplete, untimely, or otherwise not filed in compliance with the Committee's instructions.

Applicant signature

Date signed

If you are unable to sign this form, please have someone sign and date in your presence.

Signature of individual signing on behalf of applicant

Date signed