Executive Director   **(860) 757-2102**

January 18, 2007

MEMO TO: Identity Theft Committee Members

FROM: Joseph D. D'Alesio
             Executive Director, Superior Court Operations

SUBJECT: Identity Theft Committee Meeting

After the meeting of the Identity Theft Committee on December 8, 2006, staff has begun the process of reviewing Judicial Branch forms, Practice Book rules, and statutes to identify where and how certain information that might lead to identity theft is being collected and retained by the Judicial Branch in its court files. As a starting point, combining the list generated by the Committee at the meeting, the information protected by other states, and information listed as "personal identifying information" in Sec. 53a-129a (b) of the Connecticut General Statutes, which defines the crime of identity theft, staff is looking for the following information in the forms, rules, and statutes: social security numbers, other government issued numbers (i.e., taxpayer identification numbers, government identification numbers, alien registration numbers, and passport numbers), dates of birth, operator license numbers, financial account numbers, mother's maiden name, and names of minor children.

Once the review has been completed, staff will contact the directors and executive directors of the units and divisions in the Judicial Branch to solicit their input regarding the reasons for collecting the information, whether the information is essential to operations, and whether there are alternatives to the collection and retention of the information. Staff will then report back to the Committee with the results of the review at the next meeting.

In order to allow sufficient time for the completion of this review, the next meeting of the Identity Theft Committee has been scheduled for March 8th. You will receive a letter with the agenda a few weeks before the meeting. In the meantime, if you have any comments, questions, or suggestions, please feel free to contact me.

JDD:sw