

**Minutes**  
**Access to Justice Commission**  
**Workgroup on Video Conferencing & Access to Justice**  
**September 3, 2014**

The Workgroup on Video Conferencing & Access to Justice met on Wednesday, September 3, 2014 at 2:00pm at 225 Spring Street, Wethersfield in Room 206.

Those in attendance: Ms. Krista Hess, Co-Chair, Mr. Scott Rosengrant, Co-Chair, Atty. Thomas Chapman, Atty. Cheryl Halford, Mr. Matthew Mazur, Atty. Mark Nordstrom, Chief Public Defender Susan Storey and Atty. Jennifer Robinson.

The meeting was called to order at 2:03pm.

1. The Workgroup will postpone voting to approve the draft minutes of the August 7, 2014 meeting until the next Workgroup meeting, in order to afford all members adequate time to review the minutes.
2. The Workgroup discussed how to prioritize various proposals for video conferencing initiatives. Mr. Rosengrant suggested that the Workgroup consider several things in its analysis: how doable an initiative would be; its impact, whether big or small; and how likely the level of acceptance. In weighing these considerations, the Workgroup established the following priorities:
  - *Increase the utilization of video interpreting to improve access to limited English proficient individuals*
    - Workgroup will visit Derby for a video interpreting demo and engage the Judicial Branch's interpreter and translator services unit
  - *Gather data from judges' survey to assess which uses of video conferencing may have the greatest potential*
    - Co-Chairs Ms. Hess and Mr. Rosengrant will work with judge support services to administer the survey and compile the results
  - *Facilitate and promote training opportunities, as well as explore avenues for pro bono service*
    - Consider using video conferencing for continuing education / substantive training purposes
    - Offer additional video conferencing demonstrations and develop "quick-cards" or "how-to" videos on the use of the technology
    - Judicial Branch's Foreclosure Volunteer Attorney Program will introduce a video conferencing component to enhance remote pro bono service

- *Continue to integrate video conferencing technology into the core business of the courts, as informed by the results of the judges' survey*
  - The Workgroup preliminarily identified the following areas that may particularly benefit from the increased use of video conferencing:
    - Complex Litigation Docket / Land Use Litigation Docket
    - Individual Calendaring Program (IndiCal) pretrials & status conferences
    - Juvenile Matters
    - Infractions / Small Claims

Co-Chairs Ms. Hess and Mr. Rosengrant will share the Workgroup's prioritization of the video conferencing initiatives with the Access to Justice Commission at the meeting on September 30, 2014.

3. The Workgroup will meet in October after the next meeting of the Access to Justice Commission.
4. The meeting adjourned at 2:31pm.