

## **Minutes of Meeting Executive Committee**

**May 10, 2012**

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A meeting of the Executive Committee was held pursuant to notice May 10, 2012 at 2:00 p.m. in the Attorney's Conference Room, State Supreme Court Building, 231 Capitol Avenue, Hartford, CT.

### **Present:**

Chief Justice Chase T. Rogers, Superior Court Judge Barbara M. Quinn, Chief Court Administrator and Chair, Superior Court Judges Barbara N. Bellis, Elizabeth A. Bozzuto, James J. Devine, Angelo L. dos Santos, Brian T. Fischer, Robert G. Gilligan, Sheila A. Ozalis, Eddie Rodriguez, Jr., Carl J. Schuman, and Cynthia K. Swinton. Superior Court Judges Patrick L. Carroll III, Deputy Chief Court Administrator, Raymond R. Norko and William H. Bright, Jr. attended at the invitation of the Chair.

### **Report of the Chief Justice**

Judge Quinn called the meeting to order and introduced Chief Justice Rogers. The Chief Justice updated the committee on the passage of the bill creating a new commission on judges compensation and the status of other legislative proposals at the close of the session. She thanked Judge Quinn, Judge Carroll, Judge Ment and the External Affairs Unit for their work on legislation of interest to the Judicial Branch during the session. Chief Justice Rogers closed her remarks by noting that she was deeply concerned about the large number of self-represented parties and the impact they were having on the workload of the courts. Finding ways to assist the judges with handling cases with self-represented parties will continue to be a high priority.

### **Report on Administration of IOLTA**

Judge Quinn introduced Judge Norko who had been invited to address the Committee concerning the administration of the Interest on Lawyers Trust Accounts (IOLTA), the Court Fees Grants-In-Aid and the Judicial Branch Grants-In-Aid programs. Rule 1.15(g)(4)(B) of the Rules of Professional Conduct and the Memorandae of Understanding Concerning the Court Fees and Judicial Branch Grants-In-Aid programs require the Connecticut Bar Foundation each year to submit certain detailed information about the programs to the Executive Committee. The reports of the Connecticut Bar Foundation dated May 10, 2012 were distributed to members via email. The reports are attached to these minutes as Appendix A. The supporting documentation for the reports was placed on the Connecticut Bench Intranet Website for review.

Judge Norko opened his remarks by announcing that this is his last year on the Connecticut Bar Foundation Board of Directors and the he has asked Judge William H. Bright, Jr. to present the CBF reports to the Executive Committee in the future. He noted that the IOLTA fund revenues continue to decline because of the state economy. Fortunately the revenue from the Judicial Branch Grants-In-Aid program and the Court Fees Grants-In-Aid program supplemented the funds available for legal services to the poor in Connecticut. Approximately \$14 million was paid out over the last year by the Connecticut Bar Foundation. The latest audit of the funds has found no problems.

At the conclusion of Judge Norko's remarks a motion was made and seconded to approve the reports of the Connecticut Bar Foundation. The motion was approved unanimously.

### **Subjects for Ratification Only**

Judge Quinn asked the committee to turn its attention to the "Subjects for Ratification Only" portion of the agenda. A motion was made and seconded to ratify the appointment, promotion, and transfer actions taken by mail as set forth on pages 3 through 22 of these minutes. The motion was approved unanimously. A second motion was made and seconded to ratify the leave of absence actions taken by mail as set forth on page 23 of these minutes. The motion was approved unanimously. A third motion was made and seconded to ratify the miscellaneous actions taken by mail as set forth on pages 24 to 25 of these minutes. The motion was approved unanimously.

**I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

**a. OFFICE CLERKS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
1.	<u>Karen L. Lajoie</u> Administrative Assistant	Clerk's Office	Danielson GA 11	N/C	10/14/11 (Transfer from Centralized Small Claims, Hartford)	9/23/11
2.	<u>Jeri L. Herskowitz</u> Administrative Assistant	Clerk's Office	New Haven GA 23	N/C	2/10/12 (Transfer from Clerk's Office Stamford GA 1)	1/13/12
3.	<u>Bethany Luty</u> Administrative Assistant	Superior Court Admin.	Hartford 90 Washington	\$48,862 (17-1)	3/09/12	2/10/12
4.	<u>Jonathan G. Weeks</u> Office Clerk	Clerk's Office	NH JD at Meriden	\$35,853 (10-1)	5/4/12	4/13/12
5.	<u>Natalie R. Kerr</u> Office Clerk	Clerk's Office	Stamford	\$35,853 (10-1)	5/4/12	4/13/12

# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **b. CLERKS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
1.	<u>Lisa Scully</u> Court Services Officer- Juvenile Matters	Juvenile Matters	New Haven	\$55,816 (27-8)	7/22/11	7/29/11 (Transfer from Juvenile, Matters, New Britain from 20 hours to 24 hours)
2.	<u>Geoffrey Stowell</u> Deputy Chief Clerk II for	Clerk's Office	Danbury – GA3	\$88,344 (33-98)	12/16/11	11/25/11 (Promo and Transfer from GA Matters Deputy Chief Clerk for Juvenile Matters II,
3.	<u>Karen A. Berris</u> Judicial District Chief Clerk	Clerk's Office	Windham JD	\$123,885 (36-5)	12/30/11	12/09/11 (Promo and Transfer from Deputy Director II, Jury Administration ((\$118,087, 34-6))
4.	<u>Brandon E. Pelegano</u> Judicial District Chief Clerk	Clerk's Office	Litchfield JD	\$109,014 (36-99)	1/06/12	12/09/11 (Promo and Transfer from Deputy Chief Clerk for Juvenile Matters II, New Haven (\$101,634, 31-5)) New Britain (\$81,204, 31-98))
5.	<u>David S. Gage</u> Judicial District Chief Clerk	Clerk's Office	New London JD Clerk	\$120,993 (37-3)	1/27/12	12/30/11 (Promo from Deputy Chief Clerk for JD Matters) (\$116,157 31-9)

# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **b. CLERKS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
6.	<u>Brandon E. Pelegano</u> Judicial District Chief Clerk	Clerk's Office	Litchfield JD	\$108,341 (36-1)	1/06/12 (Correction to revise salary from 12/9/11 Exec.Com. incorrectly shown as \$109,014, 36-99)	1/6/12
7.	<u>Steven Bidwell, Jr.</u> Assistant Clerk, JD/GA	Clerk's Office	New Britain JD	\$68,633 (26-1)	2/10/12 (Promo from Mediation Specialist (24-1, \$62,371))	1/20/12
8.	<u>Andrew Holden</u> Deputy Chief Clerk For Juvenile Matters II	Juvenile Matters	New Britain	\$91,419 (31-2)	2/24/12 (Promo and Transfer from Assistant Clerk JD/GA, New Britain, (\$86,490, 26-8))	2/10/12
9.	<u>Mark D. Shea</u> Deputy Chief Clerk for JD Matters	Clerk's Office	Litchfield JD	\$91,419 (31-2)	5/18/12 (Promo from Assistant Clerk JD/GA, (\$86,490,26-8))	4/27/12

# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **c. COURT SUPPORT SERVICES DIVISION**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
1.	<u>John F. Fitzgerald</u> Juvenile Detention Superintendent	Juvenile Detention	Bridgeport	N/C	5/01/11 (Transfer from New Haven Juvenile Detention)	5/20/11
2.	<u>Scott A. Bonchuk</u> Chief Probation Officer I	Adult Probation	Danielson	N/C	6/13/11 (Transfer from Manchester) Adult Supervision)	6/10/11
3.	<u>Christopher S. Kelly</u> Adult Probation Officer II	Adult Probation	Bantam	N/C	7/29/11 (Transfer from Waterbury Adult Supervision)	7/29/11
4.	<u>Steve Cedor</u> Juvenile Detention Classification & Program Officer	Juvenile Detention	Hartford	N/C	8/12/11 (Transfer from Bridgeport Juvenile Detention)	8/12/11
5.	<u>Lisa M. Hamlett-Williams</u> Juvenile Detention Classification & Program Officer	Juvenile Detention	Bridgeport	N/C	8/12/11 (Transfer from Hartford Juvenile Detention)	8/12/11
6.	<u>Jennie Ortiz</u> CSSD Intake Assistant	Bail Services	Bridgeport	N/C	9/23/11 (Transfer from New Haven Adult Probation)	9/16/11
7.	<u>Steve Cedor</u> Juvenile Detention Classification & Program Officer	Juvenile Detention	Bridgeport	N/C	10/07/11 (Transfer from Hartford Juvenile Detention)	10/14/11

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8.	<u>Karla Troesser</u> Family Services Supervisor I	Family Services	Ansonia/Milford	N/C	11/4/11	10/14/11 (Transfer from Danbury, Family Services)
9.	<u>Tia L. Debrick</u> Chief Probation Officer I	Adult Probation	Hartford	\$95,477 (30-6)	11/4/11	10/28/11 (Promo from Adult Probation Officer II (\$90,756, 27-8))
10.	<u>Michael S. Delauro</u> Court Services Officer	Juvenile Matters	Middletown Child Protect Session	N/C	11/18/11	10/28/11 (there for 90 days Permanent Transfer)
11.	<u>Robert N. LaPlant</u> Chief Probation Officer I	Adult Probation	Hartford	\$86,087 (30-3)	11/4/11	10/28/11 (Promo from Adult Probation Officer II (\$80,064, 27-4))
12.	<u>Michele L. Esdaile</u> Adult Probation Officer II	Adult Probation	New Haven	N/C	11/18/11	11/18/11 (Transfer from Adult Probation, Warwame, Hartford)
13.	<u>James J. Santiago</u> Chief Probation Officer I	Adult Probation	Bristol	N/C	11/14/11	12/09/11 (Transfer from Adult Probation, Hartford)
14.	<u>Rebecca N. Springo</u> Bail Commissioner	Bail, New Haven	121 Elm Street	\$62,910 (19-5)	12/16/11	12/09/11

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15.	<u>Edgardo A. Figueroa</u> Family Services Supervisor I	Family Services	Danbury	\$82,957 (30-2)	12-30-11 (Promo and Transfer from Family Rel Counselor 2, Waterbury (\$77,391, 27-3)	12/16/11
16.	<u>Ulysses Serpa</u> Chief Probation Officer II	Adult Probation	Bridgeport	\$102,488 (31-7)	12-30-11 (Promo from Chief Probation Officer I, Bridgeport (\$98,607, 30-7)	12/16/11
17.	<u>Christopher J. McShane</u> Chief Probation Officer II	Adult Probation	Middletown	\$99,272 (31-6)	12-30-11 (Promo from Chief Probation Officer I, Middletown (\$95,477, 30-6)	12/16/11
18.	<u>Mikisha K. Bellamy</u> Chief Probation Officer I	Adult Probation	Bridgeport	\$86,087 (30-3)	1/13/12 (Promo from Adult Probation II, (\$80,064, 27-4))	1/06/12
19.	<u>Eboni L. Douglas</u> Chief Probation Officer I	Adult Probation	Bridgeport	\$79,827 (30-1)	1/13/12 (Promo & Transfer from Adult Probation II, (\$74,718, 27-2), New Haven, Adult Probation)	1/06/12
20.	<u>Beth A. Picard</u> Adult Probation Officer II	Adult Probation	Bridgeport	N/C	1/13/12 (Transfer from Stamford Adult Probation)	1/06/12



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## **c. COURT SUPPORT SERVICES DIVISION**

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21.	<u>Kalilah M. Waite</u> Adult Probation Officer I	Adult Probation	Stamford	N/C	1/13/12 (Transfer from Bridgeport Adult Probation)	1/06/12
22.	<u>Peter F. Bunosso</u> Chief Probation Officer I	Adult Probation	Bridgeport	\$95,477 (30-6)	1/27/12 (Promo from Adult Probation II, (\$90,756, 27-8))	1/13/12
23.	<u>Amy H. D Amaddio</u> Juvenile Probation Officer 2	Juvenile Matters	Waterford	N/C	1/27/12 (Transfer from CSSD Operations Wethersfield)	1/13/12
24.	<u>Enrique Marcano</u> Adult Probation Officer II	Adult Probation	Middletown	N/C	1/27/12 (Transfer from Adult Probation, New Haven)	1/13/12
25.	<u>Enrique Marcano</u> Adult Probation Officer II	Adult Probation	Middletown	N/C	11/18/11 (Correction Effective Date of Transfer from 1/27/12 to 11/18/11)	1/20/12
26.	<u>Francis E. Anyan Wu</u> Juvenile Detention Officer Trainee Transitional	Juvenile Detention	Bridgeport	\$25,539 (7-1)	2/10/12 (32/hours)	1/27/12
27.	<u>Ronald B. Coker</u> Juvenile Detention Officer Trainee Transitional	Juvenile Detention	Bridgeport	\$26,958 (7-1)	2/10/12 (32/hours, 4pm-12:00am)	1/27/12

# I. APPOINTMENTS, PROMOTIONS AND TRANSFERS

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	Name and Position	Office	JD/GA & Location Of Duty Station	Salary	Effective Date	Memo Date
28.	<u>Sabrina L. Davidson</u> Juvenile Detention Officer Trainee Transitional	Juvenile Detention	Bridgeport	\$25,539 (7-1)	2/10/12 (32/hours)	1/27/12
29.	<u>Kevin X. Felix</u> Juvenile Detention Officer Trainee Transitional	Juvenile Detention	Bridgeport	\$25,539 (7-1)	2/10/12 (32/hours)	1/27/12
30.	<u>David D. Fuller</u> Juvenile Detention Officer Trainee Transitional	Juvenile Detention	Bridgeport	\$26,958 (7-1)	2/10/12 (32/hours, 12:00am-8:00am)	1/27/12
31.	<u>Samantha L. Roach</u> Juvenile Detention Officer Trainee Transitional	Juvenile Detention	Bridgeport	\$26,958 (7-1)	2/10/12 (32/hours, 12:00am-8:00am)	1/27/12
32.	<u>Timothy L. Fisher</u> Adult Probation Officer II	Juvenile Probation	Bantam	N/C	04/20/12 (Transfer from Juvenile Probation Waterbury)	4/06/12
33.	<u>Timothy L. Fisher</u> Adult Probation Officer II	Adult Probation	Bantam	N/C	4/20/12 <b>Correction</b> to revise Office from Juvenile Probation to Adult Probation	4/13/12
34.	<u>Gary A. Soracchi</u> Chief Probation Officer I	Adult Probation	Middletown	N/C	4/20/12 (Transfer from Manchester Adult Probation)	4/13/12

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35.	<u>Matt W. Anzaldi</u> Adult Probation Officer Trainee	Adult Probation	Bridgeport Lafayette	\$50,147 (19-1)	5/04/12	4/20/12
36.	<u>Warren L. Barnett</u> Adult Probation Officer Trainee	Adult Probation	Hartford Wawarme Ave.	\$60,305 (19-7)	5/04/12 (Interbranch Transfer DOC)	4/20/12
37.	<u>Julian Betancourt</u> Adult Probation Officer Trainee	Adult Probation	Hartford Wawarme Ave.	\$50,147 (19-1)	5/04/12	4/20/12
38.	<u>Matt M. Broneill</u> Adult Probation Officer Trainee	Adult Probation	Norwich Broadway	\$50,147 (19-1)	5/04/12 (Interbranch Transfer Dept of Ed)	4/20/12
39.	<u>Kalie M. Bruni</u> Adult Probation Officer Trainee	Adult Probation	Hartford Wawarme Ave.	\$50,147 (19-1)	5/04/12	4/20/12
40.	<u>Donald R. Camp</u> Adult Probation Officer Trainee	Adult Probation	Norwich Broadway	\$50,147 (19-1)	5/04/12 (Promo from Judicial Security Officer (\$36,408, 1A-2))	4/20/12
41.	<u>Lisa J. Cato</u> Chief Probation Officer I	Adult Probation	Manchester East Middle Turnpike	\$86,087 (30-3)	5/04/12 (Transfer and Promo from Training, New Britain, Adult Probation Officer II (\$80,064, 27-4))	4/20/12
42.	<u>John Corkery</u> Adult Probation Officer Trainee	Adult Probation	Hartford Wawarme Ave.	\$50,147 (19-1)	5/04/12 (Promo from CSSD Intake Assistant (\$44,414, 15-1))	4/20/12

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43.	<u>Brandon Doolittle</u> Adult Probation Officer Trainee	Adult Probation	Hartford Wawarme Ave.	\$60,305 (19-7)	5/04/12 (Interbranch Transfer DOC)	4/20/12
44.	<u>Stacy J. Dunning</u> Adult Probation Officer Trainee	Adult Probation	New London Williams St.	\$61,998 (19-8)	5/04/12 (Interbranch Transfer DOC)	4/20/12
45.	<u>Steven Exarhoulias</u> Adult Probation Officer Trainee	Adult Probation	Willimantic	\$50,147 (19-1)	5/04/12	4/20/12
46.	<u>Joseph Fortini</u> Adult Probation Officer Trainee	Adult Probation	New Haven State Street	\$50,147 (19-1)	5/04/12	4/20/12
47.	<u>Lori S. Gayle</u> Adult Probation Officer Trainee	Adult Probation	Stamford Hoyt Street	\$61,998 (19-8)	5/04/12 (Transfer from Family Relations Counselor II (\$74,718, 27-2))	4/20/12
48.	<u>Bryan R. Hall</u> Adult Probation Officer Trainee	Adult Probation	Norwich Broadway	\$56,919 (19-8)	5/04/12 (Interbranch Transfer DCF)	4/20/12
49.	<u>Steven M. Hayes</u> Chief Probation Officer I	Adult Probation	Hartford Wawarme Ave.	\$89,217 (30-4)	5/04/12 (Promo and Transfer from Adult Probation, New Britain, Adult Probation Officer II, (\$85,410, 27-6))	4/20/12
50.	<u>Heidi J. Hickox</u> Adult Probation Officer Trainee	Adult Probation	Bridgeport Lafayette	\$53,533 (19-3)	5/04/12 (Promo from CSSD Intake Assistant (\$50,906, 15-5))	4/20/12

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51.	<u>Matt A. Maiorano</u> Adult Probation Officer Trainee	Adult Probation	Norwalk	\$50,147 (19-1)	5/04/12	4/20/12
52.	<u>Lynn M. Lawrence</u> Chief Probation Officer I	Adult Probation	Manchester East Middle Turnpike	\$86,087 (30-3)	5/04/12 (Transfer and Promo from Adult Probation, Middletown, Adult Probation Officer II, (\$80,064, 27-4))	4/20/12
53.	<u>Brian T. McGovern</u> Family Relations Counselor 1	Family	Milford	N/C	4/20/12 (Transfer from Family Bridgeport)	4/20/12
54.	<u>Brenden C. Morgan</u> Adult Probation Officer Trainee	Adult Probation	Willimantic	\$50,147 (19-1)	5/04/12	4/20/12
55.	<u>Dennis Motta</u> Adult Probation Officer Trainee	Adult Probation	Waterbury	\$51,840 (19-2)	5/04/12 (Interbranch Transfer DOC)	4/20/12
56.	<u>Latira S. Nesmith</u> Adult Probation Officer Trainee	Adult Probation	Bridgeport Lafayette	\$58,612 (19-6)	5/04/12 (Transfer from IAR Specialist, Stamford, (\$58,467, 20-2))	4/20/12
57.	<u>Patrick W. O'Dell</u> Adult Probation Officer Trainee	Adult Probation	Bantam	\$50,147 (19-1)	5/04/12	4/20/12
58.	<u>Andres Roman</u> Adult Probation Officer Trainee	Adult Probation	Stamford Hoyt St.	\$50,147 (19-1)	5/04/12	4/20/12

**I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

**c. COURT SUPPORT SERVICES DIVISION**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
59.	<u>Kelli Sequeira</u> Adult Probation Officer Trainee	Adult Probation	Bridgeport Lafayette	\$56,919 (19-5)	5/04/12 (Transfer from IAR Specialist, Norwalk, (\$56,595, 20-1))	4/20/12
60.	<u>Michael Sullivan</u> Adult Probation Officer Trainee	Adult Probation	Middletown	\$50,147 (19-1)	5/04/12	4/20/12
61.	<u>Vanessa Valentin</u> Adult Probation Officer Trainee	Adult Probation	Manchester East Middle Turnpike	\$50,147 (19-1)	5/04/12 (Promo and Transfer from CSSD Intake, Assistant, Middletown (\$46,037, 15-2))	4/20/12

**I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

**d. COURT REPORTERS/MONITORS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
<b>d.</b>	<b><u>Court Reporters/Monitors</u></b>					
1.	<u>Jean A. Kindley</u> Court Reporter	Reporter's Office	New Haven JD	\$75,922 (21-9)	10/14/11	10/14/11 (Return to former position From Official Court Reporter 2 ((\$79,061, 27-2))
2.	<u>Lillian-Madelyn Perry</u> Court Reporter	Reporter's Office	New Haven JD	N/C	10/14/11	10/14/11 (Transfer from Fairfield JD, Reporter's Office)
3.	<u>Lillian-Madelyn Perry</u> Official Court Reporter II	Reporters Office	New Haven JD	\$79,061 (27-2)	4/20/12	4/13/12 (Promo from Court Reporter) (\$75,922, 21-9))
4.	<u>Colleen M. Birney</u> Court Recording Monitor	Court Transcript Services	Danielson	\$42,494 (14-1)	5/18/12	4/27/12 (40 hours) Temp. to Permanent
5.	<u>P. Shaunda Gibbs-Hopkins</u> Court Recording Monitor	Reporter's Office	Fairfield JD	\$45,638 (14-3)	5/18/12	4/27/12 (40 hours from 39.75 hrs/wk, (\$45,353, 14-3))
6.	<u>Andrena J. Jack</u> Court Recording Monitor	Reporter's Office	Fairfield JD	\$47,210 (14-4)	5/18/12	4/27/12 (40 hours from 39.75 hrs/wk, (\$46,915, 14-4))
7.	<u>Mary B. Melita</u> Court Recording Monitor	Reporter's Office	Fairfield JD	\$42,229 (14-1)	5/18/12	4/27/12 (39.75 hours) Temp. to Permanent

**I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

**d. COURT REPORTERS/MONITORS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
8.	<u>Lisa A. Moretto</u> Court Recording Monitor	Court Transcript Services	Danielson	\$42,494 (14-1)	5/18/12 (40 hours)	4/27/12 Temp. to Permanent
9.	<u>Rebecca L. Raveis</u> Court Recording Monitor	Reporter's Office	Fairfield JD	\$42,229 (14-1)	5/18/12 (39.75 hours)	4/27/12 Temp. to Permanent



# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **f. COURT INTERPRETERS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
1.	<u>Maria M. Chumpitazi</u> Court Interpreter II	Interpreter's Office	Norwich GA 21	N/C	10/14/11 (Transfer from Interpreter's Office – New Haven GA 23)	9/30/11
2.	<u>Alayna B. McIntyre</u> Court Interpreter II	Interpreter's Office	Danielson GA 11	N/C	10/14/11 (Transfer from Interpreter's Office – New Haven GA 23)	9/30/11
3.	<u>Anna Motoszko</u> Court Interpreter II	Interpreter's Office	New Britain GA 15	N/C	10/14/11 (Transfer from Interpreter's Office – New Haven GA 23)	9/30/11
4.	<u>Juanita Halepas</u> Court Interpreter II	Interpreter's Office	New Haven GA 23	N/C	12/16/11 (Transfer from Interpreters Bridgeport)	12/09/11
5.	<u>Veronica Aschiero</u> Court Interpreter II	Interpreter's Office	Bridgeport GA 2	\$53,095 (18-2)	03/23/12 (from permanent part-time 32 hrs to 40 hrs. (\$43,140, 18/2))	3/09/12
6.	<u>Rosa A. Castillo</u> Court Interpreter II	Interpreter's Office	New Britain GA 15	N/C	3/23/12 (Transfer from Interpreter's Office – Waterbury GA 4)	3/09/12
7.	<u>Jacqueline Coombs</u> Court Interpreter II	Interpreter's Office	Bridgeport GA 2	\$25,660 (18-1)	3/23/12 (20 hours)	3/09/12
8.	<u>Alex Morales</u> Court Interpreter II	Interpreter's Office	Waterbury GA 4	\$51,320 (18-1)	3/23/12 (40 hours)	3/09/12

# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **f. COURT INTERPRETERS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
9.	<u>Anna Motoszko</u> Court Interpreter II	Interpreter's Office	New Britain GA 15	\$51,320 (18-1)	3/23/12 (from permanent part-time 30 hrs to 40 hrs. (\$38,490, 18/1))	3/09/12
10.	<u>Clariselle Ocasio</u> Court Interpreter II	Interpreter's Office	Bridgeport GA 2	\$41,698 (18-1)	3/23/12 (32.5 hours)	3/09/12
11.	<u>Cesar A. Polonia</u> Court Interpreter II	Interpreter's Office	Stamford GA 1	N/C	3/23/12 (Transfer from Interpreter's Office – Bridgeport GA 2)	3/09/12

# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **g. MISCELLANEOUS**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
1.	<u>George A. Booth</u> Law Librarian II	Law Library	Danbury JD	N/C	10/7/11 (Voluntary Transfer from Law Library New Britain)	09/16/11
2.	<u>Stephen J. Burnham</u> Caseflow Coordinator Trainee	Clerk's Office	New Haven JD	\$50,147 (19-1)	12/2/11	11/25/11
3.	<u>Megan M. McCaffrey</u> Caseflow Coordinator Trainee	Clerk's Office	Stamford JD	\$50,147 (19-1)	2/10/12	1/20/12
4.	<u>Rebecca L. Meyer</u> Caseflow Coordinator Trainee	95 Washington St.	Hartford JD	\$50,147 (19-1)	3/09/12	2/17/12
5.	<u>Kristen M. Hannigan</u> Mediation Specialist Trainee	Clerk's Office	New Britain JD	N/C	4/6/12 (Transfer from Stamford JD Clerk's Office)	3/16/12
6.	<u>Giovannii T. Ruffin</u> Mediation Specialist Trainee	Clerk's Office	Stamford JD	\$50,147 (19-1)	4/09/12	3/16/12
7.	<u>Diane Sonnelitter</u> Mediation Specialist Trainee	Clerk's Office	Stamford JD	\$50,147 (19-1)	4/09/12	3/16/12
8.	<u>Ryan Flanagan</u> Caseflow Coordinator Trainee	Clerk's Office	Stamford GA 1	\$50,147 (19-1)	4/09/12	4/09/12

# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **h. SUPPORT ENFORCEMENT**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
1.	<u>Johara Archambault</u> Support Enforcement Officer II	Support Enforcement	Windham JD	N/C	11/4/11 (Transfer from Fairfield JD, Support Enforcement)	10/21/11
2.	<u>Deborah J. Tvaronaitis</u> Support Enf Services Supervisor	Support Enforcement	Middlesex JD	N/C	12-30-11 (Permanent Transfer to Middlesex JD)	12/16/11
3.	<u>Jo-Ann Merrow</u> Support Enforcement Services Supervisor	Support Enforcement	New Britain JD	\$102,488 (31-7)	1/27/12 (Promo from Supervising Support Enforcement Office) (\$97,921, 29-8)	12/30/11
4.	<u>Robert L. Brennan</u> Support Enforcement Services Supervisor	Support Enforcement	Tolland JD	\$96,056 (31-5)	1/27/12 (Promo from Supervising Support Enforcement Officer (\$91,835, 29-6))	1/06/12
5.	<u>Noelle C. Geremia</u> Support Enforcement Services Supervisor	Support Enforcement	New London JD	\$89,624 (31-3)	1/27/12 (Promo & Transfer from Court Planner II, Support Enf. Admin , East Hartford (\$84,733, 27-4))	1/06/12

**I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

**h. SUPPORT ENFORCEMENT**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
6.	<u>Tricia S. Trusk Williams</u> Supervising Support Enforcement Officer	Support Enforcement	New London JD	\$85,749 (29-4)	2/10/12 (Promo and Transfer from Support Enf. Officer II (\$77,309, 25-8, 37.5 hr/wk) Support Enf., Hartford)	1/20/12

# **I. APPOINTMENTS, PROMOTIONS AND TRANSFERS**

## **i. Judicial Marshals**

	<b>Name and Position</b>	<b>Office</b>	<b>JD/GA &amp; Location Of Duty Station</b>	<b>Salary</b>	<b>Effective Date</b>	<b>Memo Date</b>
1.	<u>Christina L. Keegan</u> Lead Judicial Marshal	Building Security	New London 70 Huntington St.	\$48,588 (3-2)	3/09/12 (Promo from Judicial Marshal (\$46,994, 1-7))	2/10/12
2.	<u>Daniel D. Tamborra</u> Lead Judicial Marshal	Building Security	Norwich	\$48,588 (3-2)	3/09/12 (Promo from Judicial Marshal (\$46,994, 1-7))	2/10/12
3.	<u>Joseph N. Winski</u> Lead Judicial Marshal	Building Security	New London GA10	\$48,588 (3-2)	3/09/12 (Promo from Judicial Marshal (\$46,994, 1-7))	2/10/12
4.	<u>Mark J. Burgess</u> Lead Judicial Marshal	Building Security	Hartford GA 14	N/C	3/02/12 (Transfer from Building Security, Middletown)	2/24/12

## II LEAVES OF ABSENCE

<u>Name &amp; Position</u>	<u>JD &amp; Duty Station</u>	<u>Duration of Auth. Leave</u>	<u>Reason</u>	<u>Memo Date</u>
1. <u>Susan L. Rich</u> CSSD Intake Assistant	Adult Probation - Bristol	5/30/11 thru 6/30/11	Personal Leave of Absence 1 Month	6/10/11
2. <u>Timothy Bibeau</u> Deputy Clerk, GA	Juvenile Matters – Middletown	9/06/11 thru 9/16/11	Personal Leave of Absence 11 days	7/15/11
3. <u>Brenda M. Moquin</u> Administrative Assistant	Hartford JD-95 Washington St.	6/14/11 thru 8/31/11	Medical Leave –7/15/11 Three (3)/hrs per day	7/15/11

### III MISCELLANEOUS

1. **EXTENSION OF APPOINTMENT OF PATRICIA KING AS CHIEF DISCIPLINARY COUNCIL** (Memo dated June 29, 2011)

"Pursuant to Practice Book Section 2-34A, effective July 1, 2011, the term of Attorney Patricia King of New Haven, Connecticut as Chief Disciplinary Counsel is extended until September 30, 2011 nunc pro tunc."

2. **ESTABLISHING FINES FOR INFRACTIONS/VIOLATIONS PAYABLE BY MAIL** (Memo dated July 15, 2011)

"The recommended fines for infractions and violations payable by mail listed in Appendix B of this agenda are approved."

3. **ESTABLISHING FINES FOR INFRACTIONS/VIOLATIONS PAYABLE BY MAIL-IN CORRECTION TO FINE FOR PA11-71 § 1 (2<sup>ND</sup> SBS OFFENSE)** Memo dated July 18, 2011)

"The \$350 fine for violation of PA11-71 § 1 possession of less than one-half ounce of a cannabis substance (2<sup>nd</sup> sbs offense) approved in accordance with the memo to the Executive Committee dated July 15, 2011 is rescinded and the recommendation that the fine for such violation be \$250 is approved."

4. **ESTABLISHING FINES FOR INFRACTIONS/VIOLATIONS PAYABLE BY MAIL** (Memo dated July 28, 2011)

"The recommended fine for violation of C.G.S. § 14-279(b), as amended by PA11-25 § 1, passing a standing school bus (first offense) of \$450 is approved."

5. **ESTABLISHING FINES FOR INFRACTIONS/VIOLATIONS PAYABLE BY MAIL** (Memo dated August 3, 2011)

"The recommended fine for violation of C.G.S. § 14-296 aa(d), use of a hand-held or hands free mobile telephone or a mobile electronic device by an individual under 18 while operating a moving motor vehicle (3<sup>rd</sup> sbs offense) of \$400 is approved."

6. **EXTENSION OF APPOINTMENT OF PATRICIA KING AS ACTING CHIEF DISCIPLINARY COUNSEL** (Memo dated September 28, 2011)

"Pursuant to Practice Book Section 2-34A, effective October 1, 2011, the term of Attorney Patricia King of New Haven, Connecticut as Acting Chief Disciplinary Counsel is extended until March 31, 2012 nunc pro tunc."

7. **APPOINTMENT OF JOAN GILL AS A NON-ATTORNEY MEMBER OF THE STATEWIDE GRIEVANCE COMMITTEE** (Memo dated October 6, 2011)

"Effective October 14, 2011, Joan Gill of Litchfield, Connecticut, is appointed a non-attorney member of the Statewide Grievance Committee to serve a term expiring June 30, 2014 in accordance with § 2-33 of the Practice Book."



8. **APPOINTMENT OF VINCENT MAURO, JR. AS A NON-ATTORNEY MEMBER OF THE STATEWIDE GRIEVANCE COMMITTEE** (Memo dated January 30, 2012)

"Effective February 10, 2012, Vincent Mauro, Jr. of New Haven, Connecticut, is appointed a non-attorney member of the Statewide Grievance Committee to serve a term expiring June 30, 2014 in accordance with § 2-33 of the Practice Book."

9. **EXTENSION OF APPOINTMENT OF PATRICIA KING AS ACTING CHIEF DISCIPLINARY COUNSEL** (Memo dated March 30, 2012)

"Pursuant to Practice Book Section 2-34A, effective April 1, 2012, the term of Patricia King of New Haven, Connecticut as Acting Chief Disciplinary Counsel is extended until June 30, 2012 nunc pro tunc."

10. **EXTENSION OF THE TERM OF NON-ATTORNEY PETER JENKINS ON THE STATEWIDE GRIEVANCE COMMITTEE** (Memo dated March 30, 2012)

"Effective June 30, 2012, the term of Mr. Peter Jenkins on the Statewide Grievance Committee is extended to such time as the reviewing committee, of which he is a member, has completed its action on the Yuille v. Parnoff grievance complaint in accordance with Section 2-33(b) of the Practice Book."

11. **EXTENSION OF THE TERM OF ATTORNEY HUGH CUTHBERTSON ON THE STATEWIDE GRIEVANCE COMMITTEE** (Memo dated April 27, 2012)

"Effective June 30, 2012, the term of Attorney Hugh Cuthbertson on the Statewide Grievance Committee is extended to such time as the reviewing committee, of which he is a member, has completed its action on the Corrarino v. Ficara and Corrarino v. Peck grievance complaints, in accordance with Section 2-33(b) of the Practice Book."

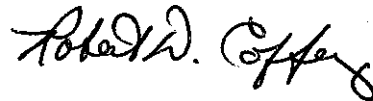
12. **CLIENT SECURITY FUND COMMITTEE ANNUAL AND QUARTERLY REPORTS** (Memo dated August 23, 2011 (April to June, 2011 quarterly); Memo dated October 19, 2011 (July to September, 2011 quarterly); Memo dated February 2, 2011 (October to December 2011 quarterly); Memo dated February 2, 2011 (annual). The reports are received and noted.

### Recommendation to the Judges

A motion was made and seconded to recommend to the Superior Court Judges at the annual meeting the appointment of Court Clerks, judicial officials and administrators and members of various committees and panels as set forth in Appendix C of these minutes. The motion was approved unanimously.

There being no further business, the meeting adjourned at 1:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert D. Coffey", written in a cursive style.

Robert D. Coffey

RDC/jas



## MEMORANDUM

**DATE:** May 2, 2012

**TO:** Judicial Branch Executive Committee

**FROM:** Timothy S. Fisher, President

**RE:** Connecticut Practice Book, Rules of Professional Conduct, Rule 1.15

In accordance with the Connecticut Practice Book, Rules of Professional Conduct, Rule 1.15, the Connecticut Bar Foundation (CBF) submits the following information regarding Section (h)(4)(B)(i) through Section (h)(4)(B)(viii):

1. Section (h)(4)(B)(i): its proposed goals and objectives for the program.

The Interest on Lawyers' Trust Accounts (IOLTA)/Interest on Trust Accounts (IOTA) revenue during 2011 continued to decline. We are fortunate that the revenue from the Judicial Branch Grants-in-Aid program and the Court Fees Grants-in-Aid program supplemented the funds available for legal services to the poor in Connecticut.

The CBF's proposed goals and objectives for the IOLTA/IOTA program are:

- to increase funds available for the provision of legal services for low-income people through
  - the Leadership Bank Program (see list and description attached)
  - cy pres awards
  - Connecticut Bar Association dues check off
- to expand delivery systems through technology initiatives
- to continue to support the joint legal services website, [www.ctlawhelp.org](http://www.ctlawhelp.org)
- to improve coordination among providers and the courts
- to maintain low administrative costs and to invest prudently
- to maintain the CBF website, [www.ctbarfdn.org](http://www.ctbarfdn.org), to provide information to lawyers and banks about the IOLTA/IOTA program
- to oversee the grantmaking process, assuring that grants are expended for their designated purpose in accordance with Connecticut Public Act 09-152 and the Connecticut Practice Book, Rules of Professional Conduct, Rule 1.15.

2. Section (h)(4)(B)(ii): the procedures it has established to avoid discrimination in the awarding of grants.

The CBF requires all recipients of grants to provide anti-discrimination assurances to the Foundation. The CBF also requires that the law schools administering scholarship funds granted by the CBF provide such assurances to the CBF. (See Item #3 on attached Law School Assurance Form.)

3. Section (h)(4)(B)(iii): information regarding the insurance and fidelity bond it has procured.

In January 2009, the CBF obtained a Directors and Officers Liability Insurance policy with a \$5 million limit of liability.

4. Section (h)(4)(B)(iv): a description of the recommendations and advice it has received from the Advisory Panel established by General Statutes §51-81c and the action it has taken to implement such recommendations and advice.

The CBF is unaware of any appointees to the Advisory Panel at this time. Therefore, no recommendations or advice have been received.

5. Section (h)(4)(B)(v): the method it utilizes to allocate between the two uses of funds provided for in §51-81c and the frequency with which it disburses funds for such purposes.

The CBF Board of Directors voted to allocate \$30,000 for law school scholarships in 2012. Each of the three in-state law schools receives one-third (1/3) of the available scholarship funds. These funds are disbursed twice a year to the law schools to provide scholarships to Connecticut residents who meet the financial need criteria of the law school.

Further, the CBF Board of Directors voted to disburse \$4,030,000 in grants to legal services providers and allocated \$302,311 for administrative expenses in 2012. The CBF disburses IOLTA and IOTA funds to legal services providers on a monthly basis.

6. Section (h)(4)(B)(vi): the procedures it has established to monitor grantees to ensure that any limitations or restrictions on the use of the granted funds have been observed by the grantees, such procedures to include the receipt of annual audits of each grantee showing compliance with grant awards and setting forth quantifiable levels of services that each grantee has provided with grant funds.

The CBF analyzes applications to confirm that the grantees are organized and function primarily to provide legal services to the poor and are non-profit tax-exempt organizations recognized as Section 501(c)(3) of the Internal Revenue Code. The CBF requires the grantees to supply annual audits including letters from the grantees' auditors stating compliance with the requirements in the application and the assurances. The CBF also requires detailed information in the grant applications, the six-month interim reports,

semi-annual budget reports, and a final accounting of the funds spent. (See attached 2012 Grant Applications and 2011 Budget to Actual Reports.) In addition, the CBF hires an independent auditor to review the papers of the legal services providers' auditors and submit a report to the CBF. This year, AIDS Legal Network for CT, Connecticut Fair Housing Center, Children Law Center, Greater Hartford Legal Aid, and New Haven Legal Assistance will be subject to these reviews.

Additionally, the President and the Executive Director of the CBF meet regularly with the directors of the legal services programs, and the Grantmaking Committee meets with representatives of the legal services providers and members of their Boards to discuss the grants.

7. Section (h)(4)(B)(vii): the procedures it has established to ensure that no funds that have been awarded to grantees are used for lobbying purposes.

The grantees provide the CBF with assurances that they use no IOLTA funds for lobbying. (See Item #6 on the attached Grant Applicant Assurance Form.) The grantees' audits also include a statement that lobbying expenses are not included in the IOLTA budget.

8. Section (h)(4)(B)(viii): the procedures it has established to segregate funds to be disbursed under the program from other funds of the organization.

The CBF maintains separate accounts for IOLTA funds, Judicial Branch Grants-in-Aid funds, Court Fees Grants-in-Aid funds, and CBF funds. The CBF auditor shows the IOLTA funds as "Temporarily restricted" in the 2011 Audit Report in accordance with Government Auditing Standards. (See attached audited Financial Statements.)

Enc.



## MEMORANDUM

**DATE:** May 2, 2012

**TO:** Judicial Branch Executive Committee

**FROM:** Timothy S. Fisher, President

**RE:** Report as Directed by the Memorandum of Understanding between the Judicial Branch and the Connecticut Bar Foundation Regarding the Transfer of Funds Received as a Result of Increases in Certain Court Fees to the Connecticut Bar Foundation for the Purpose of Funding the Delivery of Legal Services to the Poor

In accordance with the Memorandum of Understanding between the Judicial Branch and the Connecticut Bar Foundation Regarding the Transfer of Funds Received as a Result of Increases in Certain Court Fees to the Connecticut Bar Foundation for the Purpose of Funding the Delivery of Legal Services to the Poor, the Connecticut Bar Foundation submits the following information regarding Section 3(B)(i) through Section 3(B)(v):

1. Section 3(B)(i): its proposed goals and objectives for the distribution.

The proposed goals and objectives of the Connecticut Bar Foundation (CBF) for the Court Fees Grants-in-Aid (CFGIA) program are:

- to oversee the grantmaking process, assuring that grants are expended for their designated purpose in accordance with Connecticut Public Act 09-152 and the requirements of the 2009 Memorandum of Understanding between the Judicial Branch and the CBF.
- to maintain low administrative costs.

2. Section 3(B)(ii): the procedures it has established to avoid discrimination in the awarding of grants.

The CBF requires all recipients of grants to provide anti-discrimination assurances to the Foundation. See #9 on the attached Court Fees Grants-in-Aid Application Assurance Form.

3. Section 3(B)(iii): the procedures it has established to monitor grant-in-aid recipients to ensure that any limitations or restrictions on the use of the granted funds have been observed by the grant recipients, such procedures to include the receipt of annual audits of each grant recipient showing compliance with grant awards and setting forth quantifiable levels of services that each grants-in-aid recipient has provided with grant funds.

The CBF analyzes applications to confirm that the grantees are organized and function primarily to provide legal services to the poor and are non-profit tax-exempt organizations recognized as Section 501(c)(3) organizations by the IRS. The CBF requires the grantees to supply annual audits including letters from the grantees' auditors stating compliance with the requirements in the application and the assurances. The CBF also requires detailed information in the grant applications, the six-month interim reports, semi-annual budget reports, and a final accounting of the funds spent. See attached 2012 Court Fees Grants-in-Aid Applications.

In addition, the CBF retains an independent auditor to review the papers of the legal services providers' auditors and submit a report to the CBF. We provide the information to the judges as soon as we receive it.

The grantees provide the CBF with signed assurances that they comply with any limitations or restrictions on the use of the grants-in-aid funds. See attached Assurance Form. Annual audits are submitted with the IOLTA applications and are also kept on file.

Additionally, the President and the Executive Director of the CBF meet regularly with the directors of the legal services programs, and the Grantmaking Committee meets with representatives of the legal services providers and members of their Boards to discuss the grants.

4. Section 3(B)(iv): the procedures it has established to ensure that no funds that have been awarded to grant-in-aid recipients are used for any purpose other than the purposes set out in this MOU.

The grantees provide the CBF with assurances that they will provide legal services to the poor consistent with the overall purpose of the program. See #3 on the attached Court Fees Grants-in-Aid Assurance Form.

5. Section 3(B)(v): the procedures it has established to segregate funds received under this MOU from other funds of the organization.

Separate checking accounts are kept for the IOLTA funds, the Judicial Branch Grants-in-Aid funds, the Court Fees Grants-in-Aid funds, and the CBF funds. A State Single Audit was conducted in accordance with C.G.S. Sections 4-230 to 4-236. See attached audited Financial Statements.

Att.



## MEMORANDUM

**DATE:** May 2, 2012

**TO:** Judicial Branch Executive Committee

**FROM:** Timothy S. Fisher, President

**RE:** Report on the 2011/2012 Judicial Branch Grants-in-Aid Program as Directed by the Memorandum of Understanding between the Judicial Branch and the Connecticut Bar Foundation Regarding Funds Appropriated to the Judicial Branch for the Delivery of Civil Legal Representation by Nonprofit Organizations to Poor People in Connecticut

In accordance with the Memorandum of Understanding between the Judicial Branch and the Connecticut Bar Foundation Regarding Funds Appropriated to the Judicial Branch for the Delivery of Civil Legal Representation by Nonprofit Organizations to Poor People in Connecticut, the Connecticut Bar Foundation submits the following information regarding Section 3(B)(i) through Section 3(B)(v):

1. Section 3(B)(i): its proposed goals and objectives for the program.

The proposed goals and objectives of the Connecticut Bar Foundation (CBF) for the Judicial Branch Grants-in-Aid (JBGIA) program are:

- to oversee the grantmaking process, assuring that grants are expended for their designated purpose in accordance with Connecticut General Statute Section 51-81c and the requirements of the 2010 Memorandum of Understanding between the Judicial Branch and the CBF.
- to maintain low administrative costs.

2. Section 3(B)(ii): the procedures it has established to avoid discrimination in the awarding of grants.

The CBF requires all recipients of grants to provide anti-discrimination assurances to the Foundation.

3. Section 3(B)(iii): the procedures it has established to monitor grants-in-aid recipients to ensure that any limitations or restrictions on the use of the granted funds have been



observed by the grants-in-aid recipients, such procedures to include the receipt of annual audits of each grants-in-aid recipient showing compliance with grant awards and setting forth quantifiable levels of services that each grants-in-aid recipient has provided with grant funds.

The CBF analyzes applications to confirm that the grantees are organized and function primarily to provide legal services to the poor and are non-profit tax-exempt organizations recognized as Section 501(c)(3) organizations by the IRS. The CBF requires the grantees to supply annual audits including letters from the grantees' auditors stating compliance with the requirements in the application and the assurances. The CBF also requires detailed information in the grant applications, the six-month interim reports, semi-annual budget reports, and a final accounting of the funds spent.

In addition, the CBF retains an independent auditor to review the papers of the legal services providers' auditors and submit a report to the CBF.

The grantees provide the CBF with signed assurances that they comply with any limitations or restrictions on the use of the grants-in-aid funds. Annual audits are submitted with the IOLTA applications and are also kept on file with the JBGIA applications.

The CBF requires all grants-in-aid recipients to provide Case Load and Case Distribution information.

Additionally, the President and the Executive Director of the CBF meet regularly with the directors of the legal services programs, and the Grantmaking Committee meets with representatives of the legal services providers and members of their Boards to discuss the grants.

4. Section 3(B)(iv): the procedures it has established to ensure that no funds that have been awarded to grants-in-aid recipients are used for any purpose other than the purposes set out in this MOU.

The grantees provide the CBF with assurances that they will provide legal services to the poor consistent with the overall purpose of the program.

5. Section 3(B)(v): the procedures it has established to segregate funds received under this MOU from other funds of the organization.

Separate checking accounts are kept for the IOLTA funds, the Judicial Branch Grants-in-Aid funds, and the CBF funds. A State Single Audit was conducted in accordance with C.G.S. Sections 4-230 to 4-236.

CHART 1

**2011 Legislation Effective from Passage or Effective July 1, 2011 Affecting Infractions and Violations for which a Vote of the Judges Establishing Fines is Necessary**

Statute/P.A./(Bill No.)	Description	Recommended Fine Amount
P.A. 11-90 § 1 (HB 5300) (infraction effective from passage)	Operating vessel in excess of slow-no-wake on Mystic River	\$60
14-270(i) P.A. 11- (HB6540) § 13 (violation effective from passage)	Operating a vehicle under a forged permit (vehicle shall be impounded until payment of fine(s) or order of Superior Court)	<del>\$25,000</del> \$10,000 (statutory minimum)
14-296aa(b* P.A. 11-213 § 53 (HB6581) (violation effective from passage)	Operation of a motor vehicle while using a hand-held mobile telephone to engage in a call or while using a mobile electronic device when vehicle in motion (An operator of a motor vehicle who types, sends or reads a text message with a hand held mobile phone or mobile electronic device while vehicle is in motion shall have violated this section) (1 <sup>st</sup> offense)	\$125 (fine amount set in statute)
14-296aa(b** P.A. 11-213 § 53 (HB6581) (violation effective from passage)	Operation of a motor vehicle while using a hand-held mobile telephone to engage in a call or while using a mobile electronic device when vehicle in motion (An operator of a motor vehicle who types, sends or reads a text message with a hand held mobile phone or mobile electronic device while vehicle is in motion shall have violated this section) (2 <sup>nd</sup> offense)	\$250 (fine amount set in statute)
14-296aa(b*** P.A. 11-213 § 53 (HB 6581) (violation effective from passage)	Operation of a motor vehicle while using a hand-held mobile telephone to engage in a call or while using a mobile electronic device when vehicle in motion (An operator of a motor vehicle who types, sends or reads a text message with a hand held mobile phone or mobile electronic device while vehicle is in motion shall have violated this section) (3 <sup>rd</sup> /sbs offense)	\$400 (fine amount set in statute)

# CHART 1

## **2011 Legislation Effective from Passage or Effective July 1, 2011 Affecting Infractions and Violations for which a Vote of the Judges Establishing Fines is Necessary**

14-296aa (e) P.A. 11-213 § 53 (HB 6581) (violation effective from passage)	Typing, reading or sending text or a text message with or from a mobile telephone or mobile electronic device while operating a commercial motor vehicle (1 <sup>st</sup> offense)	\$125 (fine amount set in statute)
14-296aa (e)* P.A. 11-213 § 53 (HB 6581) (violation effective from passage)	Typing, reading or sending text or a text message with or from a mobile telephone or mobile electronic device while operating a commercial motor vehicle (2 <sup>nd</sup> offense)	\$250 (fine amount set in statute)
14-296aa (e)** P.A. 11-213 § 53 (HB 6581) (violation effective from passage)	Typing, reading or sending text or a text message with or from a mobile telephone or mobile electronic device while operating a commercial motor vehicle (3 <sup>rd</sup> /sbs offense)	\$400 (fine amount set in statute)
14-296aa (i) P.A. 11-213 § 53 (HB 6581) (violation effective from passage)	Distracted driving behavior while committing a moving violation. Note: Do NOT use this violation unless you are charging a moving violation (1 <sup>st</sup> offense)	\$125 (fine amount set in statute)
14-296aa (i)* P.A. 11-213 § 53 (HB 6581) (violation effective from passage)	Distracted driving behavior while committing a moving violation. Note: Do NOT use this violation unless you are charging a moving violation (2 <sup>nd</sup> offense)	\$250 (fine amount set in statute)

CHART 1

**2011 Legislation Effective from Passage or Effective July 1, 2011 Affecting Infractions and Violations for which a Vote of the Judges Establishing Fines is Necessary**

14-296aa (i)** P.A. 11-213 § 53 (HB 6581) (violation effective from passage)	Distracted driving behavior while committing a moving violation. Note: Do NOT use this violation unless you are charging a moving violation (3rd/sbs offense)	\$400 (fine amount set in statute)
P.A. 11-71 § 1 (SB 1014) (violation effective 7/1/11)	Possession of less than one-half ounce of a cannabis-type substance (1 <sup>st</sup> offense)	\$150 (fine amount set in statute)
P.A. 11-71 § 1 (SB 1014) (violation effective 7/1/11)	Possession of less than one-half ounce of a cannabis-type substance (2 <sup>nd</sup> /sbs offense)	\$350 (statutory range of penalty \$200-\$500)
21a-267 (d) (1) P.A. 11-71 § 3 (1014) (infraction effective 7/1/11)	Use or possession with intent to use drug paraphernalia in connection with less than one-half ounce cannabis-type substance	\$90
21a-267 (d) (2) P.A. 11-71 § 3 (1014) (infraction effective 7/1/11)	Delivery or possession with intent to deliver or manufacturing drug paraphernalia in connection with less than one-half ounce cannabis-type substance	\$90

CHART 1

**2011 Legislation Effective from Passage or Effective July 1, 2011 Affecting Infractions and Violations for which a Vote of the Judges Establishing Fines is Necessary**

P.A. 11-213 § 43 (6581) (infraction effective 7/1/11)	Operating a motor vehicle or combination of motor vehicles without required periodic inspection  (Note: This infraction should be placed in the Motor Carrier Safety/Operation Standards section of the Mail-In Schedule.)	\$50
P.A. 11-213 § 43 (6581) (infraction effective 7/1/11)	Performance of periodic inspection in unauthorized manner  (Note: This infraction should be placed in the Motor Carrier Safety/Operation Standards section of the Mail-In Schedule.)	\$50
12-286(e)(3) P.A. 11-61 § 62 (6652) (infraction effective 7/1/11)	Selling or offering for sale cigarettes or taxed tobacco products by cigarette dealer with license expired less than 90 days	\$90 (fine amount set in statute)
12-304(a)(3) P.A. 11-61 § 63 (6652) (infraction effective 7/1/11)	Selling, offering for sale, displaying for sale or possessing with intent to sell by a licensed dealer of cigarettes that are unstamped or that are prohibited from being stamped (1 <sup>st</sup> offense) (Note: The quantity of unstamped cigarettes in the possession of such dealer cannot exceed 600 cigarettes)	\$90 (fine amount set in statute)
12-487(d)(2) P.A. 11-61 § 64 (6652) (violation effective 7/1/11)	Operating or causing to be operated on a highway any motor vehicle that contains dyed diesel fuel without permission to do so	\$500 (range of penalty no more that \$1000)

CHART 1

**2011 Legislation Effective from Passage or Effective July 1, 2011 Affecting Infractions and Violations for which a Vote of the Judges Establishing Fines is Necessary**

12-487(d)(3) P.A. 11-61 § 64 (6652) (violation effective 7/1/11)	Refusal to allow an inspection of fuel supply tank of propulsion engine of a motor vehicle	\$500 (range of penalty no more that \$1000)
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**CHART 2**

**2011 Legislation Effective October 1, 2011 Affecting Infractions and Violations for which a Vote of the Judges  
Establishing Fines is Necessary**

<b>Statute/P.A./(Bill No.)</b>	<b>Description</b>	<b>Recommended Fine Amount</b>
22-344 (e) (1) P.A. 11-187 § 1 (HB5368) (violation effective 10/1/11)	Importing of any dog or cat by unregistered animal importer	\$500 \$250 ( <del>fine amount set in statute</del> ) (range of penalty not more than \$500)
27-344 (e) (2) P.A. 11-187 § 1 (HB5368) (violation effective 10/1/11)	Failure to provide proper notice before offering any dog or cat for sale, adoption or transfer at a public venue or outdoor location	\$100 \$50 per animal ( <del>fine amount set in statute</del> ) (range of penalty not more than \$100)

**CLERKS FOR JUDICIAL DISTRICTS AND FOR GEOGRAPHICAL AREAS**

(Section 51-51v of the General Statutes. Terms of office are for one year commencing July 1, 2012 for Judicial District Chief Clerks , Deputy Chief Clerks for JD Matters, First Assistant Clerks, Deputy Chief Clerks for GA Matters, and the Clerk of C.I.B.)

**ANSONIA-MILFORD JUDICIAL DISTRICT**

James F. Quinn

Judicial District Chief Clerk

G.A. 5 at DERBY

Lisa C. Groody

Deputy Chief Clerk for GA Matters

G.A. 22 at MILFORD

Jill A. Driscoll

Deputy Chief Clerk for GA Matters

**DANBURY JUDICIAL DISTRICT**

Louis A. Pace, Jr.

Judicial District Chief Clerk

Robin Johnson Smith

Deputy Chief Clerk for JD Matters

G.A. 3 at DANBURY

Geoffrey W. Stowell

Deputy Chief Clerk for GA Matters

**FAIRFIELD JUDICIAL DISTRICT**

Donald J. Mastrony

Judicial District Chief Clerk

Pasquale V. Spinelli

Deputy Chief Clerk for JD Matters



**CLERKS FOR JUDICIAL DISTRICTS AND FOR GEOGRAPHICAL AREAS**

**G.A. 2 at BRIDGEPORT**

Marcella I. Young

Deputy Chief Clerk for GA Matters

**HARTFORD JUDICIAL DISTRICT**

Robin C. Smith

Judicial District Chief Clerk

Joanne K. Murley

Deputy Chief Clerk for JD Matters

Delinda C. Walden

Deputy Chief Clerk for JD Matters

Karen G. Picker

First Assistant Clerk

**G.A. 12 at MANCHESTER**

Antonio D'Addeo

Deputy Chief Clerk for GA Matters

**G.A. 13 at ENFIELD**

Maria L. Reed-Cook

Deputy Chief Clerk for GA Matters

**G.A. 14 at HARTFORD**

Loreen Canter

Deputy Chief Clerk for GA Matters

Lorin Himmelstein

First Assistant Clerk

**LITCHFIELD JUDICIAL DISTRICT**

Brandon E. Pelegano

Judicial District Chief Clerk

Mark Shea

Deputy Chief Clerk for JD Matters

**G.A. 18 at BANTAM**

Eric Groody

Deputy Chief Clerk for GA Matters

## **CLERKS FOR JUDICIAL DISTRICTS AND FOR GEOGRAPHICAL AREAS**

### **MIDDLESEX JUDICIAL DISTRICT**

Michael Kokoszka

Judicial District Chief Clerk

Jonathan W. Field

Deputy Chief Clerk for JD Matters

#### **G.A. 9 at MIDDLETOWN**

Robert P. Burke

Deputy Chief Clerk for GA Matters

### **NEW BRITAIN JUDICIAL DISTRICT**

#### **JD at NEW BRITAIN**

Cynthia A. DeGoursey

Judicial District Chief Clerk

Patricia K. Lindlauf

Deputy Chief Clerk for JD Matters

#### **G.A. 15 at NEW BRITAIN**

Ralph C. Dagostine

Deputy Chief Clerk for GA Matters

#### **G.A. 17 at BRISTOL**

Laura Leigh

Deputy Chief Clerk for GA Matters

### **NEW HAVEN JUDICIAL DISTRICT**

#### **JD at NEW HAVEN**

William Sadek

Judicial District Chief Clerk

Louis P. Fagnani, Jr.

Deputy Chief Clerk for JD Matters

Vacant

Deputy Chief Clerk for JD Matters

John A. Dziekan

First Assistant Clerk

Nancy Bauer

First Assistant Clerk

**CLERKS FOR JUDICIAL DISTRICTS AND FOR GEOGRAPHICAL AREAS**

**G.A. 23 at NEW HAVEN**

Kathleen Naumann

Deputy Chief Clerk for GA Matters

**JD at MERIDEN**

Robert A. Axelrod

Judicial District Chief Clerk

Vacant

Deputy Chief Clerk for JD Matters

**G.A. 7 at MERIDEN**

Gerri P. Duggan

Deputy Chief Clerk for GA Matters

**NEW LONDON JUDICIAL DISTRICT**

David S. Gage

Judicial District Chief Clerk

Vacant

Deputy Chief Clerk for JD Matters

Vacant

Deputy Chief Clerk for JD Matters

**G.A. 10 at NEW LONDON**

Linda S. Worobey

Deputy Chief Clerk for GA Matters

**G.A. 21 at NORWICH**

Cara C. Parkinson

Deputy Chief Clerk for GA Matters

**CLERKS FOR JUDICIAL DISTRICTS AND FOR GEOGRAPHICAL AREAS**

**STAMFORD-NORWALK JUDICIAL DISTRICT**

Ann-Margaret Archer

Judicial District Chief Clerk

Norman A. Roberts

Deputy Chief Clerk for JD Matters

**G.A. 1 at STAMFORD**

Helen Kalmanides

Deputy Chief Clerk for GA Matters

**G.A. 20 at NORWALK**

Cynthia Dillon

Deputy Chief Clerk for GA Matters

**TOLLAND JUDICIAL DISTRICT**

Roy Smith

Judicial District Chief Clerk

Stephen J. Santoro

Deputy Chief Clerk for JD Matters

**G.A. 19 at ROCKVILLE**

Janice Dagostino

Deputy Chief Clerk for GA Matters

William J. Salvatore

First Assistant Clerk

**WATERBURY JUDICIAL DISTRICT**

Philip Groth

Judicial District Chief Clerk

Richard L. Haas

Deputy Chief Clerk for JD Matters

**G.A. 4 at WATERBURY**

William M. Hoey

Deputy Chief Clerk for GA Matters

**CLERKS FOR JUDICIAL DISTRICTS AND FOR GEOGRAPHICAL AREAS**

**WINDHAM JUDICIAL DISTRICT**

Karen Berris

Judicial District Chief Clerk

Debora Kaszuba-Neary

Deputy Chief Clerk for JD Matters

G.A. 11 at DANIELSON

Gina Pickett

Deputy Chief Clerk for GA Matters

**CENTRALIZED INFRACTIONS BUREAU**

Stacey B. Manware

Clerk

**CHIEF CLERK AND CLERKS FOR HOUSING MATTERS**

(Section 51-51v of the General Statutes. Terms of office are for one year commencing July 1, 2012)

**STATEWIDE**

Suzanne Colasanto

Chief Clerk

**HARTFORD JUDICIAL DISTRICT**

Jeffery S. Hammer

Deputy Chief Clerk for Housing Matters

**NEW BRITAIN JUDICIAL DISTRICT**

Vacant

Deputy Chief Clerk for Housing Matters

**FAIRFIELD JUDICIAL DISTRICT**

Natale George Papallo

Deputy Chief Clerk for Housing Matters

**NEW HAVEN JUDICIAL DISTRICT**

Suzanne Colasanto

Chief Clerk for Housing Matters

**STAMFORD-NORWALK JUDICIAL DISTRICT**

Edmond A. O'Garro

Deputy Chief Clerk for Housing Matters

**WATERBURY JUDICIAL DISTRICT**

Dana M. Guiliano

Deputy Chief Clerk for Housing Matters

## LOCAL GRIEVANCE PANELS

(Section 2-29 of the Practice Book. Terms shall commence on July 1, 2012 and appointments shall be for terms of three years. No person shall serve for more than two consecutive three-year terms. **ONLY THOSE INDIVIDUALS WHOSE NAMES ARE UNDERLINED ARE BEING CONSIDERED FOR APPOINTMENT OR REAPPOINTMENT.**)

		<b>First Commenced Service On Grievance Panel</b>	<b><u>Term</u></b>
<b><u>ANSONIA-MILFORD JUDICIAL DISTRICT</u></b>			
Jay Pinto	20 Elaine Road Milford, CT 06460	07/30/10	07/01/11-14
<u>Atty. Howard I. Gemeiner</u>	132 Temple Street 2 <sup>nd</sup> Fl New Haven, CT 06510	07/01/12	<u>07/01/12-15</u>
Atty. Neil A. Lieberthal	21 New Britain Ave Rocky Hill, CT 06067	07/01/10	07/01/10-13
Atty. C. Christian Young (Alternate)	350 Fairfield Avenue, 7 <sup>th</sup> Floor Bridgeport, CT 06604	07/01/07	07/01/10-13
<b><u>DANBURY JUDICIAL DISTRICT</u></b>			
Mary Jane Wood	152 Limekiln Road Redding, CT 06896	07/01/08	07/01/11-14
Vacant			<u>07/01/12-15</u>
Atty. Matthew L. Brovender (Alternate)	60 Long Ridge Road Suite 200 Stamford, CT 06902	07/01/10	07/01/10-13
Atty. James M. Lamontagne	Office of the Public Defender 17 Belden Avenue Norwalk, CT 06850	02/08/08	07/01/10-13

**FAIRFIELD JUDICIAL DISTRICT**

		<b>First Commenced Service On Grievance Panel</b>	<b><u>Term</u></b>
Paul Hughes	282 Brooklawn Terrace Fairfield, CT 06825	01/15/10	07/01/11-14
<u>Atty. Michael R. Corsillo</u>	10 Byington Place Norwalk, CT 06850	07/01/07	<u>07/01/12-15</u>
Atty. Steven Kulas (Alternate)	12 Bank Street Seymour, CT 06483	07/01/10	07/01/10-13
Atty. Heidi Avila	396 Orange Street Suite 2 New Haven, CT 06511	07/01/07	07/01/10-13

**HARTFORD JUDICIAL DISTRICT****For G.A.13 and the city of Hartford**

Atty. Daniel Adelman	27 Elm Street New Haven, CT 06510	07/01/11	07/01/11-14
<u>Frank Barrett</u>	33 Colony Road West Hartford, CT 06117	07/01/12	<u>07/01/12-15</u>
Atty. Charles Filardi, Jr. (Alternate)	Filardi Law Offices 65 Trumbull Street 2 <sup>nd</sup> Fl New Haven, CT 06510	07/01/11	07/01/11-14
Atty. Robert M. Brennan	Carter & Civitello One Bradley Road Woodbridge, CT 06525	07/01/10	07/01/10-13



**NEW BRITAIN JUDICIAL DISTRICT and the  
HARTFORD JUDICIAL DISTRICT for G.A. 12  
AND THE TOWNS OF AVON, BLOOMFIELD,  
CANTON, FARMINGTON AND WEST HARTFORD**

		<b>First Commenced Service On Grievance Panel</b>	<b>Term</b>
<u>Atty. Sheila Hayre</u>	New Haven Legal Assistance 426 State Street New Haven, CT 06510-2018	07/01/12	<u>07/01/12-15</u>
Atty. Peter W. Gillies (Alternate)	429 Ridge Road Middletown, CT 06457	07/23/10	07/01/10-13
P. Dale Brown	158 Johnnycake Mt. Road Burlington, CT 06013	07/01/11	07/01/11-14
Atty. Elizabeth C. Foran	62 Hyde Avenue Vernon, CT 06066-4503	08/18/06	07/01/10-13

**LITCHFIELD JUDICIAL DISTRICT**

J. Thomas Bouchard	P.O. Box 1855 Litchfield, CT 06759	07/01/08	07/01/11-14
<u>Atty. Jennifer E. Davis</u>	141 Dowd Avenue, 2 <sup>nd</sup> Floor P. O. Box 286 Canton, CT 06019	07/01/12	<u>07/01/12-15</u>
Atty. Sharon Wicks Dornfield (Alternate)	70 North Street Suite 104 Danbury, CT 06810-5609	07/07/07	07/01/10-13
Atty. Mary E. Reid	17 Belden Avenue Norwalk, CT 06852	08/11/06	07/01/10-13

<b><u>MIDDLESEX JUDICIAL DISTRICT</u></b>		<b>First Commenced Service On Grievance <u>Panel</u></b>	<b><u>Term</u></b>
Michael J. Cubeta, Jr.	1203 Arbutus Street Middletown, CT 06457	07/01/11	07/01/11-14
<u>Atty. Maureen O'Connor</u>	The Travelers Companies One Tower Square MS4A Hartford, CT 06183-1050	07/01/09	<u>07/01/12-15</u>
Atty. Tucker McWeeny (Alternate)	Szilagyi and Daly 118 Oak Street Hartford, CT 06106	07/01/11	07/01/10-13
Attorney Susan L. Miller (Alternate)	433 South Main Street Suite 305 West Hartford, CT 06110	07/01/07	07/01/10-13

**NEW HAVEN JUDICIAL DISTRICT**

**For the towns of Bethany, New Haven and Woodbridge**

Dr. Vinata Parkash	551 Amity Road Woodbridge, CT 06525	07/01/06	07/01/11-14
<u>Atty. John Mager</u> (Alternate)	Mager & Mager 87 River Street Milford, CT 06460	07/01/12	<u>07/01/10-13</u>
Atty. William M. Bloss	350 Fairfield Avenue Bridgeport, CT 06604	07/01/10	07/01/10-13
<u>Atty. Thomas Lynch</u>	64 Cherry Street P. O. Box 453 Milford, CT 06460	07/01/11	<u>07/01/12-15</u>

**First  
Commenced  
Service On  
Grievance  
Panel**      **Term**

**NEW HAVEN JUDICIAL DISTRICT**

**For G.A. 7 and the towns of Branford, East Haven,  
Guilford, Madison and North Branford.**

Francis Walsh, Jr.	34 Totoket Road Branford, CT 06405	07/01/08	07/01/11-14
Atty. Desi Imetovski	2 Enterprise Drive #303 Shelton, CT 06484	07/01/10	07/01/10-13
<u>Atty. Brian E. Spears</u>	33 Riverside Avenue Westport, CT 06880	07/01/09	<u>07/01/12-15</u>
Atty. Timothy Patrick Brady (Alternate)	1 Hartford Plaza T-6-93 Hartford, CT 06115	07/01/10	07/01/10-13

**NEW LONDON JUDICIAL DISTRICT**

Dr. Donald Amaro	40 East Shore Drive Niantic, CT 06357	11/05/10	07/01/11-14
<u>Atty. Richard Paladino</u>	Paladino and Welsh 33 Main St. Suite P Old Saybrook, CT 06475	07/01/12	<u>07/01/12-15</u>
Atty. Robert B. Young	559 Hartford Pike, #206 Dayville, CT 06241-2153	07/01/06	07/01/10-13
Atty. Lisa A. Faccadio (Alternate)	547 Main Street Middletown, CT 06457-2806	07/01/07	07/01/10-13

<b><u>STAMFORD-NORWALK JUDICIAL DISTRICT</u></b>		<b>First Commenced Service On Grievance Panel</b>	<b><u>Term</u></b>
Thomas McKiernan	Abercrombie, Burns & McKiernan 581 Post Road Darien, CT 06820	07/01/08	07/01/11-14
<u>Atty. Frank O'Reilly</u>	167 Old Post Road Southport, CT 06890	07/01/12	<u>07/01/12-15</u>
Atty. Raymond Kelly	2452 Black Rock Turnpike Fairfield, CT 06825-2407	07/01/07	07/01/10-13
Atty. Neal Moskow (Alternate)	883 Black Rock Turnpike Fairfield, CT 06825	07/01/07	07/01/10-13
<b><u>TOLLAND JUDICIAL DISTRICT</u></b>			
Rev. Charles Erickson	14 Watrous Road Bolton, CT 06043	07/01/08	07/01/11-14
<u>Atty. Jeffrey Mickelson</u>	433 South Main Street Suite 313 West Hartford, CT 06110	07/01/09	<u>07/01/12-15</u>
Atty. Carol A. Brigham	69 Broad Street Danielson, CT 06239	07/01/07	07/01/10-13
Atty. Milton I. Walsh (Alternate)	Office of the Public Defender 410 Center Street Manchester, CT 06040	07/01/07	07/01/10-13

<b><u>WATERBURY JUDICIAL DISTRICT</u></b>		<b>First Commenced Service On Grievance Panel</b>	<b><u>Term</u></b>
Christopher Metcalf	108 Main St. North 2 <sup>nd</sup> Floor Southbury, CT 06488	7/01/11	7/01/11-14
<u>Atty. Kathleen Allsup</u>	25 Audubon Lane Shelton, CT 06484	07/01/09	<u>07/01/12-15</u>
Atty. Michael S. McKenna	9 South Main Street New Milford, CT 06776-0786	07/01/07	07/01/10-13
Atty. Helen D. Murphy (Alternate)	234 Church Street 5 <sup>th</sup> Floor New Haven, CT 06510-1881	07/01/10	07/01/10-13

**WINDHAM JUDICIAL DISTRICT**

Peter Barbone	108 Valley Street Willimantic, CT 06226	07/01/11	07/01/11-14
<u>Atty. Christopher P. Anderson</u>	82 Chelsea Harbor Drive Norwich, CT 06360	07/01/12	<u>07/01/12-15</u>
Atty. Beth Steele (Alternate)	811 Boswell Avenue Norwich, CT 06360	07/01/07	07/01/10-13
Atty. Douglas K. Manion	45 Hartford Turnpike P. O. Box 3811 Vernon, CT 06066	07/01/07	07/01/10-13

# STATEWIDE GRIEVANCE COMMITTEE

(\* - indicates this person is a non-attorney)

(Section 2-33 of the Practice Book. Terms shall commence on July 1, 2012 and appointments shall be for terms of three years. One member shall be designated as chair and another as vice chair. No member shall serve for more than two consecutive three year terms excluding any appointments for less than a full term. **ONLY THOSE INDIVIDUALS WHOSE NAMES ARE UNDERLINED ARE BEING CONSIDERED FOR APPOINTMENT OR REAPPOINTMENT.**)

<u>Member</u>	<u>Address</u>	<u>Judicial District</u>	<u>First Commenced Service Under 7/1/86 Rules</u>	<u>Term</u>
Atty. Howard C. Eckenrode	P.O. Box 507 86 Cherry Street Milford, CT 06460	Ansonia/ Milford	07/01/10	07/01/10-13
Atty. Frank J. Riccio II <b>Vice-Chair</b>	P.O. Box 491 Bridgeport, CT 06601	Danbury	03/13/09	07/01/10-13
* Susanne M. Donohue	Penwest Pharmaceuticals 2981 Route 22 Patterson, NY 12563	Danbury	07/01/10	07/01/10-13
<u>Atty. J. Kevin Golger</u>	McNamara and Kenney 815 Main St. 2 <sup>nd</sup> Fl Bridgeport, CT 06604	Fairfield	07/01/12	<u>07/01/12-15</u>
Atty. Christopher T. Goulden	1000 Bridgeport Avenue Suite 102 Shelton, CT 06484	Fairfield	07/01/10	07/01/10-13
* Rev. Simon Castillo	555 Maplewood Avenue Bridgeport, CT 06604	Fairfield	07/01/10	07/01/10-13
<u>Atty. William J. O'Sullivan</u>	100 Great Meadow Road Suite 100 Wethersfield, CT 06109-2355	Hartford	09/04/09	<u>07/01/12-15</u>
<u>Atty. Noble Allen</u>	20 Church Street 18 <sup>th</sup> Floor Hartford, CT 06103	Hartford	09/04/09	<u>07/01/12-15</u>

**STATEWIDE GRIEVANCE COMMITTEE**

(\* - indicates this person is a non-attorney)

<u>Member</u>	<u>Address</u>	<u>Judicial District</u>	<u>First Commenced Service Under 7/1/86 Rules</u>	<u>Term</u>
* Joan Gill	P. O. Box 952 Litchfield, CT 06759	Litchfield	10/14/11	07/01/11-14
Atty. Sue A. Cousineau	516 Main Street Suite 25 Middletown, CT 06457	Middlesex	07/01/11	07/01/11-14
Atty. Joseph D. Foti	700 West Johnson Avenue Suite 207 Cheshire, CT 06410	New Britain	07/01/10	07/01/10-13
<u>Atty. Thomas J. Sansone</u>	Carmody & Torrance 195 Church Street P. O Box 1950 New Haven, CT 06509	New Haven	07/01/12	<u>07/01/12-15</u>
* Dr. Romeo A. Vidone	880 Race Brook Road Orange, CT 06477	New Haven	07/01/06	07/01/11-14
* <u>Robert Myers</u>	11 Binney Road New London, CT 06320	New London	07/01/12	<u>07/01/12-15</u>
Atty. Donna E. Woviotis	Superior Court 70 Huntington Street New London, CT 06320	New London	07/01/10	07/01/10-13
* Judith Freedman	17 Crawford Road Westport, CT 06880	Stamford/ Norwalk	07/01/10	07/01/10-13
Atty. Thomas Maxwell, Jr.	850 Main Street Bridgeport, CT 06604	Stamford/ Norwalk	07/01/07	07/01/10-13

# **STATEWIDE GRIEVANCE COMMITTEE**

( \* - indicates this person is a non-attorney)

<b><u>Member</u></b>	<b><u>Address</u></b>	<b><u>Judicial District</u></b>	<b><u>First Commenced Service Under 7/1/86 Rules</u></b>	<b><u>Term</u></b>
Atty. Evelyn Gryk Frolich	333 East Center Street Manchester, CT 06040	Tolland	07/01/07	07/01/10-13
*Vincent Mauro, Jr.	24 Kneeland Road New Haven, CT 06512	Waterbury	02/10/12	07/01/11-14
Atty. David Channing	Div of Public Defenders 20 Park Street Rockville, CT 06066	Waterbury	01/14/05	07/01/10-13
Atty. Nancy E. Fraser	P.O. Box 166 Putnam, CT 06260	Windham	07/01/08	07/01/11-14



## **STATEWIDE BAR COUNSEL**

(Section 2-34 of the Practice Book provides for the appointment of a statewide bar counsel and such additional attorneys to act as assistant bar counsel for a term of one year commencing July 1, 2012.)

Attorney Michael P. Bowler, Statewide Bar Counsel

Attorney Christopher G. Blanchard, First Assistant Bar Counsel

Attorney Christopher L. Slack, First Assistant Bar Counsel

Attorney Frances Mickelson-Dera, First Assistant Bar Counsel

Attorney Darlene F. Reynolds, Assistant Bar Counsel

Attorney Cathy A. Dowd, Assistant Bar Counsel

Attorney Maureen A. Horgan, Assistant Bar Counsel

Attorney Elizabeth M. Rowe, Assistant Bar Counsel

Attorney Kerry Johnson O'Connell, Assistant Bar Counsel

*Any other lawyer in the Legal Services Division, except Disciplinary Counsel, to act as Assistant Bar Counsel.*

**BAR COUNSEL  
FOR LOCAL GRIEVANCE PANELS**

(Section 2-30 of the Practice Book. Terms are for one year commencing July 1, 2012. Appointees may serve any grievance panel. Panels to be principally served by each counsel are noted below.)

**BAR COUNSEL**

<b><u>Name</u></b>	<b><u>Address</u></b>	
Vacant		J.D. of Fairfield
<u>Atty. John J. Quinn</u>	248 Hudson Street Hartford, 06106-1777	J.D. of Hartford (for G.A.13 and the city of Hartford)
<u>Atty. Richard T. Florentine</u>	407 Old Toll Road Madison, CT 06443	J.D.'s of New Britain, Tolland and Hartford (for G.A. 12 and the towns of Avon, Bloomfield Canton, Farmington and West Hartford)
<u>Atty. Michael A. Georgetti</u>	67 Russ Street Hartford, CT 06106	J.D. of New Haven (for the towns of Bethany, New Haven and Woodbridge)
<u>Attorney Jose Adrian Rebollo</u>	44 Lyon Terrace Bridgeport, CT 06604	J.D.'s of Ansonia-Milford and New Haven (for G.A. 7 and the towns of Branford, East Haven, Guilford, Madison and North Branford)
<u>Atty. Gail S. Kotowski</u>	397 Church Street Guilford, CT 06437-0037	J.D.'s of Danbury, Litchfield and Waterbury
<u>Atty. Gregory A. Benoit</u>	P.O. Box 270 Waterford, CT 06385	J.D.'s of Middlesex, New London and Windham
<u>Eugene J. Riccio</u>	P.O. Box 9118 Bridgeport, CT 06604	J.D. of Stamford-Norwalk

**BAR COUNSEL AND INVESTIGATORS  
FOR LOCAL GRIEVANCE PANELS**

**INVESTIGATORS  
(Statewide Duties)**

Paul J. Piasecki, Jr., C.P.A.  
Piasecki and Company/Suite 203  
53 Old Kings Highway North  
Darien, CT 06820

## **CHIEF DISCIPLINARY COUNSEL AND DISCIPLINARY COUNSEL**

(Section 2-34A of the Practice Book provides for the appointment of a chief disciplinary counsel and such disciplinary counsel as are necessary, for a term of one year commencing July 1, 2012)

Attorney Patricia King, Chief Disciplinary Counsel

Vacant                      First Assistant Chief Disciplinary Counsel

Attorney Suzanne B. Sutton, Assistant Chief Disciplinary Counsel

Attorney Karyl L. Carrasquilla, Assistant Chief Disciplinary Counsel

Attorney Beth L. Baldwin, Assistant Chief Disciplinary Counsel

**STATE BAR EXAMINING COMMITTEE, SUPERIOR COURT**

(Section 2-3 of the Practice Book provides the term of office of each member, one of whom must be a judge, shall be three years from the first day of September succeeding his appointment, and terms shall be continued to be arranged so that those of eight members shall expire annually. Vacancies shall be filled by the judges for unexpired terms only. **ONLY THOSE INDIVIDUALS WHOSE NAMES ARE UNDERLINED ARE BEING CONSIDERED FOR APPOINTMENT OR REAPPOINTMENT.**)

<u>Name</u>		<u>Initial Appointment</u>	<u>3-Year Term</u>
<b><u>FAIRFIELD COUNTY</u></b>			
Atty. Frederic S. Ury	Bridgeport	09/01/10	09/01/11 – 08/31/14
<u>Atty. Edward Gavin</u>	Bridgeport	09/01/11	<u>09/01/12 - 08/31/15</u>
<u>Atty. Karen L. Karpie</u>	Bridgeport	09/01/09	<u>09/01/12 - 08/31/15</u>
Atty. Eric M. Gross	Bridgeport	09/01/07	09/01/10 - 08/31/13
<b><u>HARTFORD COUNTY</u></b>			
Vacant			<u>09/01/12 - 08/31/15</u>
<u>Atty. Matthew Wax Krell</u>	Hartford	09/01/06	<u>09/01/12 - 08/31/15</u>
<u>Atty. Michael J. Whelton</u>	E. Hartford	10/25/84	<u>09/01/12 - 08/31/15</u>
Atty. Denise Martino Phelan	Hartford	09/01/92	09/01/10 - 08/31/13
Atty. Richard Banbury	Hartford	09/01/80	09/01/10 - 08/31/13
Atty. Deborah L. Bradley	Hartford	03/15/94	09/01/11 - 08/31/14
Atty. Robert D. Silva	Hartford	09/01/11	09/01/11 - 08/31/14

**STATE BAR EXAMINING COMMITTEE, SUPERIOR COURT**

<b><u>Name</u></b>		<b><u>Initial Appointment</u></b>	<b><u>3-Year Term</u></b>
<b><u>LITCHFIELD COUNTY</u></b>			
Atty. David A. Moraghan	Torrington	09/01/90	09/01/11 - 08/31/14
Atty. Anne C. Dranginis	Litchfield	09/21/78	09/01/10 - 08/31/13
<b><u>MIDDLESEX COUNTY</u></b>			
Atty. Sharon A. Peters	Portland	09/01/97	<u>09/01/12- 08/31/15</u>
Hon. Barbara M. Quinn	Chester	06/23/86	09/01/11 – 08/31/14
Hon. C. Ian McLachlan	Chester	06/05/07	09/01/11 – 08/31/14
<b><u>NEW HAVEN COUNTY</u></b>			
Atty. Adam Mantzaris	Wallingford	09701/91	<u>09/01/12 – 08/31/15</u>
Atty. Alix Simonetti	New Haven	10/02/00	<u>09/01/12 - 08/31/15</u>
Atty. Gail E. McTaggart	Waterbury	09/01/89	09/01/10 - 08/31/13
Atty. Irving H. Perlmutter	New Haven	09/01/83	09/01/10 - 08/31/13
Atty. Earl F. Dewey, II	Wallingford	09/27/00	09/01/10 - 08/31/13

**STATE BAR EXAMINING COMMITTEE, SUPERIOR COURT**

<b><u>Name</u></b>		<b><u>Initial Appointment</u></b>	<b><u>3-Year Term</u></b>
<b><u>NEW LONDON COUNTY</u></b>			
<u>Atty. Raymond L. Baribeault</u>	New London	09/28/11	<u>09/01/10 - 08/31/13</u>
<b><u>TOLLAND COUNTY</u></b>			
Atty. Susan Boyan	Vernon	04//22/09	09/01/11– 08/31/14
<b><u>WINDHAM COUNTY</u></b>			
Atty. Kevin C. Connors	Willimantic	09/01/05	09/01/11 - 08/31/14

**STANDING COMMITTEE ON RECOMMENDATIONS  
FOR ADMISSION TO THE BAR, SUPERIOR COURT**

(Section 2-12 of the Practice Book provides there shall be in each county a standing committee on recommendations for admission, consisting of not less than three nor more than seven members of the bar of that county, who shall be appointed by the judges of the superior court to hold office for three years and until successors are appointed. **ONLY THOSE INDIVIDUALS WHOSE NAMES ARE UNDERLINED ARE BEING CONSIDERED FOR APPOINTMENT OR REAPPOINTMENT.**)

**County**

**Term: 3 Years**

**FAIRFIELD COUNTY**

<u>Atty. Douglas P. Mahoney</u>	<u>07/01/12 - 15</u>
Atty. Carolyn R. Linsey	07/01/10 - 13
<u>Atty. Edward F. Czepiga</u>	<u>07/01/12 - 15</u>
Atty. Robert W. Lotty	07/01/10 - 13
Atty. Cindy L. Robinson	07/01/10 - 13
Atty. Auden Grogins	07/01/11 - 14

**HARTFORD COUNTY**

<u>Atty. Rene Rosado</u>	<u>07/01/12- 15</u>
Atty. Gary Friedle	07/01/10 - 13
Atty. Richard R. Brown	07/01/10 - 13
Atty. Monica Lafferty Harper	07/01/10 - 13
Atty. Vincent L. Diana	07/01/10 - 13
Atty. Thomas P. FitzGerald	07/01/11 - 14
Atty. David Curry	07/01/11 - 14



**STANDING COMMITTEE ON RECOMMENDATIONS  
FOR ADMISSION TO THE BAR, SUPERIOR COURT**

**County**

**Term: 3 Years**

**LITCHFIELD COUNTY**

Atty. Jill Brakeman

07/01/12 - 15

Atty. Louise F. Brown

07/01/10 - 13

Atty. Frank H. Finch, Jr.

07/01/10 - 13

**MIDDLESEX COUNTY**

Atty. William Howard

07/01/10 - 13

Atty. Deborah Shapiro

07/01/11 - 14

Atty. Linda T. Douglas

07/01/11 - 14

**NEW HAVEN COUNTY**

Atty. Donald J. Zehnder, Jr.

07/01/12 - 15

Atty. Dennis W. Gillooly

07/01/12 - 15

Atty. Howard K. Levine

07/01/10 - 13

Atty. John R. Donovan

07/01/10 - 13

Atty. Steven J. Errante

07/01/11 - 14

Atty. Timothy P. Dillon

07/01/12 - 15

Atty. Cynthia C. Bott

07/01/12 - 15

**STANDING COMMITTEE ON RECOMMENDATIONS  
FOR ADMISSION TO THE BAR, SUPERIOR COURT**

**County**

**Term: 3 Years**

**NEW LONDON COUNTY**

Atty. Kerin M. Woods	07/01/10 - 13
Atty. Beth Steele	07/01/10 - 13
Atty. Lonnie Braxton	07/01/11 - 14

**TOLLAND COUNTY**

<u>Atty. Timothy J. Johnston</u>	<u>07/01/12 - 15</u>
<u>Atty. Caryl E. Balskus</u>	<u>07/01/12 - 15</u>
Atty. Kerry Tarpey	07/01/11 - 14

**WINDHAM COUNTY**

Atty. B. Paul Kaplan	07/01/11 - 14
Atty. Gina Mancini Pickett	07/01/11 - 14
Atty. Rachel L. Sarantopoulos	07/01/11 - 14

## **MISCELLANEOUS**

The Executive Committee is empowered to make any appointments which may have been inadvertently omitted from the lists submitted herein.