

## **Minutes**

### **Public Service and Trust Commission Advisory Committee on Cultural Competency May 20, 2011**

The Advisory Committee on Cultural Competency met at 225 Spring Street, Wethersfield, Room 204, on May 20, 2011.

Those in attendance were: Paul Bourdoulous, Troy Brown, Karen Chorney, Travis Claxton, Rena Goldwasser, Esther Harris, Precious Hyland, Richard Loffredo, Ines Nieves, and Philip Strambler.

The meeting was called to order at 10:15 a.m.

1. The minutes from the meeting on April 15, 2011 were unanimously approved.
2. The Survey/Focus Group Subcommittee reported out. Esther Harris distributed the preliminary project plan. The timeframes were discussed, and agreed upon in principle. A finalized timeline will be developed for approval at the next committee meeting. Preliminary questions for the Focus Groups, which must be combined and developed into four or five final questions, were distributed to the entire group. Richard Loffredo reported that Eileen Meehan will be meeting with Executive Director D'Alesio to discuss facilitator training. Additional facilitators may come from the PSE Academy.
3. An update on the development of the committee's website was provided. The website design was unanimously applauded. Preliminary discussions on links to be included and whether or not to have vision and mission statements were also discussed. The committee's charge and CSSD's policy statement were requested to be distributed to the whole committee for further discussion.
4. Training/Curriculum Research. Richard Loffredo recommended that the committee review "A Total Approach to Diversity: An Assessment and Curriculum Guide for State Courts." This document is contained in the materials received through the COSCA questions.
5. The next meeting will be held at 10:00 a.m., June 17, 2011, at 225 Spring Street, Wethersfield, Room 204.

The meeting was adjourned at 11:10 a.m.