

**Minutes**  
**Public Service and Trust Commission**  
**Advisory Committee on Cultural Competency**

The Advisory Committee on Cultural Competency met at 225 Spring Street, Wethersfield, Room 204 on November 15, 2013.

Those in attendance were:

The Hon. Richard A. Robinson, Chair; Isabel Alvarez, Paul Bourdoulous, Troy Brown, Cristina Johnson, Stephen Ment, Daisy Ortiz, Phil Strambler, Ewa Wojewodzki, Shawna Woodard, Alison Zawadski.

The meeting was called to order at 10:00 a.m. by Judge Robinson.

1. The minutes from the October 18, 2013 meeting were unanimously approved.
2. The status of CSSD's *Foundation in Cultural Responsiveness (FCR) 100* was updated. The Train the Trainer course is scheduled to meet January 22, 24 and 31, 2014. A second session is planned for April 2014. The course is a prerequisite for facilitators of FCR 100.
3. Isabel Alvarez, Court Planner II in the CSSD Training Unit, with responsibility for Cultural Competency within CSSD, has been added to the Committee by Judge Robinson.
4. Updating of programs in the Branch:
  - CSSD conducted a Brown Bag Lunch program, with the topic being the Trayvon Martin verdict. Twenty people attended the lunch, which CSSD intends now to hold monthly, at ITBD in New Britain.
  - CSSD also reported that they are going to be holding events around Black History Month in February and Women's History Month in March.
5. Committee members discussed a Diversity Day theme and path forward. The committee considered holding a week of activities concerning cultural competency culminating in the larger day long event. The committee felt that Diversity Day should include the Public Service and Trust focus on providing service, and that being culturally competent is a critical skill in so doing. It was also felt that a theme would give direction to all efforts around presenting Diversity Day. Ideas were generated which the work group will be able to use in defining the activities. External Affairs committee members stated that they would provide support in handling the logistics of the day. Shawna Woodard has emailed all committee members with an invitation to join the work group.
6. The December meeting has been cancelled. The next meeting will be January 17, 2014.
7. The meeting adjourned at 11:15 a.m.