

Minutes

Public Service and Trust Commission Advisory Committee on Cultural Competency

The Advisory Committee on Cultural Competency met at 99 East River Drive, East Hartford, in Room 707 on November 19, 2010.

Those in attendance were: Hon. Richard A. Robinson (Chair), Desiree Biggs, Carl Cicchetti, Travis Claxton, Esther Harris, Precious Hyland, Richard Loffredo, Donald Logan, Eileen Meehan, Robyn Oliver, Veronica Perez-Davidson, Phil Strambler, Shawna Woodard.

The meeting was called to order at 10:10 a.m. by Judge Robinson.

1. The minutes from the meeting on October 15, 2010 were unanimously approved.
2. The recommendations of the Diversity in the Branch Workplace Committee were grouped and prioritized: Staff Training; Development of Culturally Competent Interview Practices; Development of Affirmative Action Coordinators; and Other. The group unanimously approved the prioritization.
3. The Survey/Focus Group Subcommittee presented the draft survey they developed. The purpose and goals of the survey were reviewed. Additional categories, nationality and language, were discussed, as well as options to expand the categories' definitions and to offer them on the website. The Subcommittee will meet to revise and refine the survey.
4. The Survey/Focus Group Subcommittee presented its issues and concerns regarding conducting Focus Groups. The group examined the purpose and goals of the proposed focus groups, and addressed concerns about delay and the use of data. The Subcommittee will meet to refine the information sought, participants, and timing, and will return these recommendations to the group as a whole.
5. The Website Subcommittee chair reported that he met with the website designer, and discussed the entirely revamped website (retaining the logo). The website will initially be for the internal audience only. The website designer has not given a project completion date at this time.

The next meeting will be December 17, 2010.

The meeting was adjourned at 11:50 a.m.