

PUBLIC SERVICE AND TRUST COMMISSION
ACCESS COMMITTEE
Organizational Meeting
January 23, 2008 – 3:00 PM

- I. Welcome and Meeting Overview
- II. Review of Material
 - A. How information was obtained
 - B. How information was analyzed and organized
 - C. What material the committee is receiving
- III. Overview of Committee Tasks
 - A. Develop Outcome Goal
 - B. Develop Strategies
 - C. Develop Activities
- IV. Mini-training Session on outcome goal, strategies, and activities
 - A. Characteristics of an Outcome Goal
 - 1. What is it meant to accomplish?
 - 2. Why is it necessary?
 - 3. How will it be measured?
 - B. Characteristics of Strategies
 - 1. What are they meant to accomplish?
 - 2. Why are they necessary? (impacts)
 - 3. How will they be measured?
 - C. Characteristics of Activities
 - 1. What are they meant to accomplish?
 - 2. Why are they necessary?
 - 3. How will they be measured?
- V. Tasks for next meeting
 - A. Review the committee charge
 - B. Review the bullets and supporting materials
 - C. Charge: create a general outcome goal based on the bulleted items
- VI. Establish meeting schedule and timeline