



PUBLIC SERVICE AND TRUST COMMISSION

Committee on Alternatives to Court Appearances

Technology Subcommittee

Meeting Minutes
March 4, 2009

Those in attendance:

Mr. Scott Rosengrant, Chair
Family Support Magistrate John Colella
Mr. Lucio Deluca
Atty. Eric Groody

Mr. Ronald Macchio
Atty. Norman Roberts II
Hon. David Tobin

Not Present:

Hon. Patrick Carroll III
Atty. Mark Ostrowski

Ms. Celia Seifert

The Technology Subcommittee on Alternatives to Court Appearances met on March 4, 2009 at 99 East River Drive, East Hartford, on the 7th Floor, Conference Room 707 at 1:30 pm.

The meeting was called to order by Scott Rosengrant at 1:36 pm. The minutes of the February 11th, 2009 meeting were unanimously approved.

The subcommittee discussed that the practical session of the last meeting was helpful and insightful demonstration of the video conferencing technology available through Judicial. The subcommittee determined that the technology is sufficient for VC within Judicial.

The subcommittee discussed and unanimously approved its mission statement from the scope document. The subcommittee determined that the issue concerning capturing a court record by video was out of the scope. Mr. Rosengrant also indicated that Judicial will be moving forward with their own Internet connection which will give the Branch more flexibility in developing and maintaining a VC program.

The subcommittee discussed the goals and objectives and categorized them into five sections. They are:

1. Infrastructure
 - What is necessary?

- What are the administrative needs?
 - Those upgrades that are not recommended
2. Equipment
 - Type
 - Suggested Uses
 3. Resource
 - Staff
 - Scheduling
 - Contract Services
 - Security
 4. Implementation
 - Priority by purpose
 - Time
 - Review of resources to the Public Defender
 5. Benefits
 - What is the justification of all the above?

Ron Macchio discussed the need to develop a spreadsheet with a matrix format to clearly see the costs and time periods of implementing the Purposes Subcommittee's recommendations.

The meeting adjourned at 3:15 p.m. The next scheduled meeting of the Technology Subcommittee is on Wednesday March 25th at 1:00 p.m. at 99 East River Drive, East Hartford, on the 7th Floor.