

Draft Minutes
Public Service and Trust Commission
Committee on Expectations of the Public
Subcommittee on Small Claims Matters

Conference Room
533 South Broad St., Meriden, CT.

February 25, 2009
2:30 PM

Those in attendance: Hon. James W. Abrams, Atty. Stacey Manware (chair), and Mr. Christopher Roy. Also in attendance: Atty. Daniel Horwitch (guest)

The meeting was called to order at 2:40 PM.

1. Review and approval of Minutes of January 20, 2009 – Upon motion and second, the minutes were unanimously approved.
2. Review of revised draft of Small Claims Notice of Hearing – The subcommittee reviewed the revised Notice of Hearing. Some additional suggestions were made, including putting a title on the notice, deleting some repetitious material, and providing some additional information about obtaining a continuance. The revisions will be incorporated and sent to the chair.
3. Review of materials to be included with Notice of Hearing – After review, the subcommittee suggested adding some additional language to make clear that a trial would take place on the day the party comes to court for the hearing. Some other additions were suggested. All revisions will be incorporated and circulated.
4. Review of draft of material to be included with Notice of Judgment – The subcommittee discussed the draft materials to be included with any Notice of Judgment. The first materials were directed to a successful plaintiff. The suggestion was made to include links to the directory of phone numbers when the notice is posted on the website. The URL would be included in the print version of the materials. It was also suggested that a title at the top of the materials would be helpful. Those revisions will be made and the document will be sent to the chair. The next materials were directed to the defendant, who has lost a case. The same suggestions regarding links and a title were made. In addition, a discussion about including a reference to post-judgment interest ensued. Further information will be obtained on this issue and a statement may be added to the materials.
5. Report out on findings regarding directions – Some corrections to the directions will have to be made. Any corrections/changes will be sent to the chair, who will then provide them to staff.
6. Discussion of form for Satisfaction of Judgment or Motion for a Finding that a Judgment is Satisfied – Discussion of these forms was tabled for a future meeting.
7. Future meetings – No meeting date was set.

The meeting adjourned at 4:31 PM.