JUDICIAL BRANCH SECURITY COMMITTEE AGENDA
10:00 A.M. MARCH 24, 2016, 231 CAPITOL AVENUE, HARTFORD

1. Welcome and introductions
   New member: Chief Rick Hayes, Putnam Police Department

2. Review and approval of minutes

3. CSSD presentation on security issues
   - Mark Ciccio -- security measures for leased facilities
   - Dean Calderoni -- officer safety training & other security related topics

4. Discussion on Juror Security
   - Review template
   - Discuss parking in Waterbury, New Haven, Bridgeport

5. Update on JD security committee meetings

6. Review mass arrest checklist for addition to JD Plan

7. Review and approve Emergency Response and Continuity of Operations Plans
   - ***Emergency Communication with Judges and Personnel, page 9.*** *Explains the decision making process for delayed openings or closings.*
   - ***Section II, Judicial Information Technology Division, pages 20-33.*** *There are significant revisions in this section as a result of the move to the Groton Data Center.*
   - ***Section IV, Statutorily Mandated and Public Safety Functions (CSSD), pages 37-38.*** *Explains how high risk offenders will be monitored during power outages.*
   - ***Section IV, Statutorily Mandated and Public Safety Functions (Court Operations), pages 38-41.*** *New section on continuity of financial operations for Superior Court and Juvenile Matters.*
   - ***Section VII, Computer Systems (Civil), page 50.*** *Explains how to handle and process paper files during system shutdown or failure.*
   - ***Section VII Civil Restraining Orders, pages 52-54.*** *New section on process for application, hearing, and appeal are outlined.*

8. Update Judicial Branch Security Manual (April 13, 2016)
   Subcommittee members: Melanie Kerr as Chair; Judge Danaher; Judge Frechette; Brandon Pelegano; Jeff Getz; John Gregorzek; Kevin Grosse; Rick Hayes; Bob Kilpatrick; Bob Kirchner; Ryan Labieniec; Rich Loffredo; Don Murphy; Denise Poncini, Gary Roberge; Scott Rosengrant; Michael Sullivan.

9. Other issues
   - Use of JB Alert or Alternative System for active shooter notification
   - Notice of separation of employees
   - LMS course on emergency preparedness. Required annual review?