

Minutes
Public Service and Trust Commission Committee on
Court Security
December 1, 2008

The Public Service and Trust Commission Committee on Court Security met at the New Britain National Guard Armory, 855 Stanley Street, New Britain, CT on December 1, 2008 at 2:00 p.m.

Those in attendance: Hon. Barbara N. Bellis, Ms. Elizabeth Bickley, Atty. Susan A. Brown, Mr. William H. Carbone, Atty. Herbert E. Carlson, Hon. Patrick L. Carroll (co-chair), Atty. Joseph D. D'Alesio, Atty. Elizabeth R. Duryea, Mr. John T. Edwards, Atty. Melissa Farley, Hon. Brian T. Fischer, Hon. Matthew E. Frechette, Hon. James P. Ginocchio, Ms. Jamey L. Harris, Ms. Diane Hatfield, Hon. Barbara B. Jongbloed, Atty. Richard Loffredo, Atty. Michael Ruben Peck, Hon. Susan Reynolds, Ms. Carol Salsbury, Mr. Thomas Siconolfi, Atty. Robin Smith, Hon. Patricia Swords, Hon. Gary J. White (co-chair), Mr. Richard Zaharek, Atty. Jennifer L. Zito.

Not present: Hon. Stanley Fuger, Mr. James L. Kenny

The meeting was called to order at 2:05 PM by Judge Carroll.

1. For the first order of business, Judge Carroll welcomed the members in attendance and asked the members to introduce themselves to the group.
2. The next order of business was an overview of the strategic planning and implementation process. Judge Carroll and Attorney Joseph D'Alesio provided an overview of the strategic planning process that led to the formation of the Public Service and Trust Commission by Chief Justice Rogers. This Commission developed an implementation plan which included 28 initiatives to be implemented in this first phase. The Court Security Committee is new and will be a permanent committee that will provide recommendations to the Branch on matters related to security and emergency preparedness.
3. The next agenda item was a review of the Committee's charge by Judge Carroll: to make recommendations to address courthouse security, focusing on issues related to the safety and well-being of all individuals within the courthouse; emergency preparedness, including planning for and responding to emergencies once they occur; and continuity of operations, including plans that should be implemented following an emergency to allow the resumption of normal operations.
4. The next agenda item was an overview of the Freedom of Information Act (FOIA) requirements provided by Atty. Richard Loffredo.

5. The next agenda item was an overview presentation on the current state of security in the Judicial Branch. Various staff members from the Office of the Executive Director and Judicial Marshal Services presented on Judicial Marshal Services, prisoner transport, the Judicial Marshal Academy, the Audit Unit and the Security Manual. Members were encouraged to observe practical training drills for new Judicial Marshals which were taking place at the Armory after the meeting adjourned.

6. The next agenda item was a presentation on the Judicial Branch Emergency Preparedness Plan provided by Atty. Joseph D'Alesio. The presentation contained brief overviews of the Branch's Emergency Response Plan and Continuity of Operations (COOP) Plan.

7. The final agenda item was a discussion on future meetings. Judge Carroll advised the Committee that it would meet quarterly and members would be contacted for their feedback on priorities related to the Committee's charge. Sub-committees will be assigned at a future meeting. Members will be contacted with a future meeting date.

The meeting was adjourned at 3:35 PM.