

Records Retention Committee

February 19, 2020

2:30 p.m.

100 Washington Street, Room 201

- I. Welcome
- II. Approve Minutes of August 22, 2018 Meeting
- III. Review of Pending Requests
 - 1. Fiscal Administration Reports
 - 2. Supervisor Files
 - 3. Contract Reviews
 - 4. Paper Copy of Electronic Records
 - 5. JD-ES-145/Grievance Committee Forms JD-GC-24 etc. – Request withdrawn
 - 6. JD-ES-145 (part of electronic records issue)
 - 7. Trust Account Records
 - 8. ADA Centralized Office Files (part of electronic records issue)
 - 9. Support Enforcement Records (FTI, etc.)
 - 10. Statewide Grievance Committee – updated file – action approved at 8/20/18 meeting
 - 11. Scanned copy Judges/Family Support Magistrate Attendance Reports (JD-ES-97)
- IV. Other Business
- V. Adjourn