

Records Retention Committee

August 22, 2018

2:00 p.m.

100 Washington Street, 3<sup>rd</sup> Floor Conference Room

1. Welcome
2. Review of Pending Requests
  - a. Support Enforcement Services File & Form JD-FM-14
  - b. Judge Support Services
  - c. Fiscal Administration/Financial Services
  - d. Connecticut Bar Examining Committee
  - e. Disability Barrier Report
  - f. Time Out Slips
  - g. Jury
  - h. Materials Management
  - i. Employee Education and Development
  - j. Personnel Files at Support Enforcement Services
  - k. Contract Reviews (Adam Mauriello to present request)
  - l. Paper copies of electronically scanned records
  - m. JS-ES-145
  - n. Statewide Grievance Committee
3. Other Business
4. Adjourn