

**MINUTES**  
**Sexual Assault Forensic Examiners Advisory Committee**  
**May 14, 2025**

The Sexual Assault Forensic Examiners Advisory Committee met via Microsoft Teams (MS Teams) from 2:02 p.m. to 3:00 p.m.

**Members in Attendance:** Mary Kozicki, Chair, Marielle Daniels, Beth Hamilton, Rachel Henderson, Dr. Karen Jubanyik, Robin Tousey-Ayers, Kristin Loranger, Sevasti Papakanakis, Heather Deming, Anne Mahoney, Natasha Pierre

**OVS Staff in Attendance:** Kim McKinnon, Janet Mantello

**Guests in Attendance:** Sara Moriarty

**Agenda:**

1. Welcome and Introductions:  
Mary Kozicki, (Chair) called the meeting to order at 2:02 p.m. Committee members and guests made introductions.
2. Approval of February 19, 2025, meeting minutes:  
Minutes for the February 19, 2025, meeting was approved as presented by Heather Deming and seconded by Beth Hamilton.
3. Update from SAFE Response Program Manager:  
Rachel Henderson provided a SAFE Response Program update including:
  - Current number of Program SAFEs
  - Recognition of SAFE Contractors
4. Update from SAFE Training Program Manager:  
Kimberly McKinnon provided a SAFE Training Program update including:
  - Spring 2025 class update:
    - Spring Class is completed.
  - SAFE Training Program is hosting Annual Competency Day trainings throughout the year.
  - Fall 2025 Training Expansion Project Update
5. Discharge Packet: Department of Public Health (DPH) Pamphlet:  
Robin Tousey-Ayers reported on the DPH pamphlet status.
  - Final review edit was done, it is now with the marketing firm.
6. Update on SAEC Kit Revisions and Technical Guidelines:  
Mary Kozicki provided the following updates:
  - Vendor contract was awarded.
  - Revisions for transition from blood draw to FTA card have been approved.
  - Impact of alternative reporting options proposed by HB7259 and necessary pause on moving forward the final revisions of the SAEC kit for production until a determination is made.

7. Maintaining a SAFE Certificate:

Rachel Henderson provided a brief overview, respectively of Alternative Pathways to Competency and Maintaining a SAFE Certificate. Discussion followed with input and general support offered by several committeemembers.

Next steps are to reach out to the SAFEs who currently hold a certificate, those who have recently had their certificate lapse and professional partners for feedback.

8. New Business – Committee:

Mary Kozicki requested a shift to an in-person meeting on August 13, 2025 to be held at OVS.

Anne Mahoney announced her retirement as of July 1<sup>st</sup>, 2025, Chief States Attorney Griffin to appoint successor.

A question was raised regarding the impact of HB7259 on DPH packet. Mary Kozicki reported she will request a final draft of the DPH Pamphlet to identify any potential impacts.

Mary Kozicki announced her retirement as of July 1<sup>st</sup>, 2025. Rachel Henderson was appointed as Interim Chair.

Mary Kozicki, Chair, adjourned the meeting at 3:00 p.m.

Follow this link to view the meeting on the Judicial Branch YouTube channel.

<https://www.youtube.com/watch?v=alq-OnailGs>

Janet Mantello, Recorder