

**Bench-Bar  
Centralized Small Claims Subcommittee  
Access & Quality of Service**

**Meeting Minutes  
August 25, 2008 – 2:00 p.m.**

**Members in Attendance:**

Honorable Clarence J. Jones, Honorable James W. Abrams, Attorney Nancy L. Kierstead, Attorney Adam Olshan, Attorney Robert L. Peat, Attorney Raphael Podolsky and Attorney Sarah Poriss

**Agenda**

**Welcome & Opening Remarks**

Nancy L. Kierstead, Director of Court Operations

**New Business & Suggestions:**

Attorney name tags; identification of attorneys in court  
Magistrate script to include identifying attorneys  
Settlement script  
Pro bono Attorneys to mediate at Court Service Centers  
Statute change for bank attachments to wait for a default execution  
Collection Court vs. Peoples Court  
Stack Collection cases on one day at the larger courts  
Revise answer form to be more defendant friendly  
Website for Magistrates only  
The Small Claims Civil Process- Spanish copy  
Online tutorial  
Television loop with tutorials in the hallways of the courthouses  
Court Service Center- pc set up with tutorials  
Add more information on Small Claims portion of the website  
Access issues- Meriden cases going to Middletown

**Adjournment**

The meeting was adjourned at 4:00 p.m.  
Recorder: Janet-Marie Harris, Court Planner I, Court Operations