

Minutes
Bench-Bar Centralized Claims Committee
Subcommittee on Operational Process

The Subcommittee on Operational Process met in the Superior Court Operations Conference Room 133 located at 225 Spring Street, Wethersfield, Connecticut at 2:00 p.m. on November 25, 2008.

Subcommittee Members in attendance were Attorney Natalie Erickson, Attorney Sydney Elkin, Attorney Maureen Finn, Chairperson, Attorney Kevin Hennessy, Attorney Karen Lahey, Attorney Adam Olshan, Attorney Rafie Podolsky. Jacqueline Ivel also attended.

The minutes from the meeting of October 22, 2008 were reviewed and approved unanimously with minor changes noted in the final version as posted.

A proposal for mandatory magistrate training once a year on small claims issues was approved unanimously.

A proposal as an alternative to other recommendations made by this and other committees to remove all small claims housing cases back to housing court locations was unanimously approved.

There was discussion regarding the counterclaim portion of the answer form. The addition of a box on the form for the defendant to state a monetary amount of their claim and the language "If the plaintiff owes you money, please state the amount and reasons" was unanimously approved.

The meeting was adjourned at 4:25 p.m.

Submitted by Natalie Erickson
Deputy Chief Clerk
Centralized Small Claims