

Centralized Infractions Bureau (CIB)

CIB Processes...
Payments and Not Guilty
Pleas for Infractions and
for certain Violations.



CIB is a unit of the State of Connecticut
Judicial Branch, Superior Court
Operations Division.



What is an Infraction or Violation?

An **infraction** is a breach of a state law, regulation or local ordinance that is identified as an infraction by the Legislature. A person who is charged with an infraction is usually not required to go to court. Payment of the total amount due by mail, in person, or on-line is authorized by section 51-164n of the Connecticut General Statutes. An "infraction" is not a crime and it is not an offense as defined in the criminal laws of Connecticut. There is no right to a trial by jury for infractions cases.

Unless it is an infraction, an offense for which the only penalty is a fine, is a **violation**. Section 51-164n of the Connecticut General Statutes names certain violations for which a person must pay the fine and additional amounts or plead not guilty. There is no right to a trial by jury in any matters dealing with violations that are payable through CIB where the maximum penalty is a fine of \$500 or less.



Pay or Plead

Fines for most infractions and for certain motor vehicle, boating and other violations are set by the judges of the Superior Court under the Connecticut General Statutes.

Fines for infractions that deal with breaches of regulations set up to preserve and protect state parks and forests are set by the Commissioner of Environmental Protection.

The fines that are set and the costs and other charges that must be added to those fines are in a booklet that is available to the public in most public libraries, police departments, in all Superior Court Clerk's Offices, and on the Judicial Branch website at www.jud.ct.gov.

If you get a Complaint Ticket for an **infraction** or a "mail-in" **violation**, you must pay the total amount due listed on the Complaint Ticket or you may plead Not Guilty, by the Answer Date on the Complaint Ticket. If you want to pay your ticket electronically, follow the instructions at <https://www.jud2.ct.gov/cibepay/>.

If you do not pay in full or plead Not Guilty by the **answer date**, your case will be transferred to court and you may be given additional penalties. If it is a traffic ticket, the Department of Motor Vehicles will be notified and your license may be suspended by them.

If you want to pay your ticket electronically, follow the instructions at <https://www.jud2.ct.gov/cibepay/>.

Mail your signed Complaint Ticket with your plea of Not Guilty, or a check or money order made payable to “**Clerk of Superior Court**” in the envelope given to you with the ticket to:

Centralized Infractions Bureau
P.O. Box 5044
Hartford, CT 06102-5044

Not Guilty Plea

When CIB receives a Not Guilty plea, the case is transferred to the Superior Court that handles **infractions** or **violations** for the geographical area where the ticket was issued.

You may have to go to court. The court will send you a notice that will include the date you have to go to court and the court address. Questions about court procedure should be directed to the court clerk.

If you are found Not Guilty of an **infraction** or **violation** by a judge or magistrate, your case will not be reported to the Connecticut Department of Motor Vehicles (DMV). All other cases, including “nolles”, are reported. (A “nolle” is a formal decision by the prosecutor, to drop the case against the defendant).

License Suspension, Points or Reinstatements and the DMV

If you live in another state, the Connecticut DMV may report information to your state’s DMV.

The courts do not suspend or reinstate drivers’ licenses. For more information about license suspensions, points or reinstatements, call DMV Drivers’ Service at (860) 236-5700.

For more information about the Connecticut DMV, call 1-800-842-8222 or visit the DMV website at <http://dmvct.org>.



Centralized Infractions Bureau
Customer Service Unit
Telephone number: (860) 263-2750
Business hours: Monday through Friday
8:00 a.m. – 5:00 p.m.

For more information go to
www.jud.ct.gov

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation, in accordance with the ADA, contact a Judicial Branch employee or an ADA contact person listed at www.jud.ct.gov/ada/.



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