



# State of Connecticut

## JUDICIAL BRANCH

ADULT PROBATION AND BAIL SERVICES  
COURT SUPPORT SERVICES DIVISION  
936 Silas Deane Highway, Wethersfield, CT 06109

### Interstate Compact for Adult Offender Supervision State Council Meeting Minutes December 5, 2013

**Present:** **Gary Roberge** (IC Commissioner/Director of Adult Services/Judicial- CSSD); **Susan Story** (Chief Public Defender); **Brian Austin** (Executive Assistant State's Attorney); **John Defeo** (Executive Director Board of Pardons and Parole); **Tim Diakon** (Parole Officer Board of Pardons and Parole); **Fred Watton** (Deputy Compact Administrator- Manager for Board of Pardons and Parole); **Eric Ellison** (Parole Manager Department of Correction); **Rebecca Fleming** (Parole Deputy Director Department of Correction); **Joseph Haggan** (Parole Director Department of Correction); **Lynn Milling** (Director of Interstate Compact for Department of Correction); **Samuel Izzarelli** (CT State Police Captain); **Tami Ford** (Interstate Compact Coordinator/CSSD); **Natalie Latulippe** (Deputy Compact Administrator for Adult Probation- CPO II/CSSD); **Steve Strom** (Assistant Attorney General/Office of Attorney General)

#### 1. Welcome and Introductions:

Commissioner Roberge called the meeting to order at 9:05 a.m.

#### 2. Consideration of minutes from July 8, 2013 State Council meeting:

Minutes were read and unanimously approved.

#### 3. General discussions:

Commissioner Roberge suggested the State Council meet every four months. It was noted the Interstate Compact for Adult Offender Supervision requires each state to have at least one representative from their Legislative, Judicial and Executive Branches, Victim Services and Compact Administrators. Commissioner Roberge indicated CT will finalize the membership list by the next scheduled meeting. DCA Latulippe indicated per policy State Council membership is to be submitted to the National Office in January of each year.

AAG Strom discussed the statutory requirement to publicly post all State Council meeting dates, agendas and minutes.

Commissioner Roberge stated he will be requesting Rick Masters, legal counsel for the National Office, to assist with training CT judges. One topic suggested for training is extraditions vs. retakings.

Commissioner Roberge discussed the need to have one to two people in each Adult Probation office handling IC cases in order to become proficient with the process as there is notable success in the offices that already function that way.

BPP Executive Director John Defeo requested DCA Latulippe provide him with the language used by CT Probation Officers when entering Interstate Compact warrants into NCIC. Captain Samuel Izzarelli suggested training State Police Officers on how to handle warrants for IC cases in that these offenders should not be charged as a fugitive and/or afforded the opportunity to post bond. Captain Izzarelli suggested training could occur during the training academy and/or in-service trainings. DCA Latulippe noted that it might not be possible to completely avoid this from occurring due to other states not indicating it is an IC retaking when entering the warrant into NCIC.

Chief Public Defender Susan Story inquired as to what the penalties are for states that violate the compact. Commissioner Roberge and AAG Strom explained that a state can be fined as well as suspended from participating in the compact. Susan inquired if Probation is finding that a lot of judges are ordering offenders to reside out of state in violation of the compact. DCA Latulippe explained that although it may not happen often, when it does it can be very difficult to find a solution that works best for the offender but also does not violate the compact.

Commissioner Roberge asked Parole to send a designee for DOC Commissioner Dzerenda in the event he is unable to attend future meetings. All other members were asked to send representatives in their absence as well.

Parole Deputy Director Rebecca Flemming requested Probation assist Parole with creating a tracking system to improve their stats for future audits.

Both Probation and Parole members discussed the difficulties surrounding the ICOTS email notifications and the possibility of asking the National Office and/or Appriss to modify which emails each IC office receives.

AAG Strom suggested there be a limit on how many people are voted in as official State Council members to avoid difficulty establishing a quorum in the event a vote is required.

#### **4. Review of the Annual Business Meeting (ABM) in Boston, MA:**

Commissioner Roberge also discussed meeting with ICAOS Executive Director Harry Hageman at the Annual Business Meeting (ABM) in Boston regarding CT's past non-compliance with our audits. DCA Latulippe gave an overview of the ABM including the benefits of meeting people from other states face to face and the fact that this was a rule changing year. All rule changes passed during the ABM will become effective March 1, 2014. CT Probation and Parole met prior to the ABM to discuss the proposed rule changes and to decide how CT would vote. Commissioner Roberge, DCA Latulippe, AAG Strom and IC Coordinator Ford met again at the ABM prior to the vote to finalize CT's decisions on the proposals. DCA Latulippe indicated the Commission plans on adding a day at the beginning of next year's ABM specifically for DCA's.

#### **5. Rule changes:**

IC Coordinator Tami Ford went over the specifics of the rule changes. DCA Latulippe mentioned that field staff will require training on the rule changes.

#### **6. Victim Information and Notification Everyday (VINE):**

DCA Latulippe discussed the fact that the National Office is introducing a new victim notification system called VINE for ICOTS. This system would be a separate portal connected to ICOTS and

would allow the victim to choose which notifications he/she will receive in relation to the offender's ICOTS case as well as their movement from one state to another. Probation can also decide what notifications are generated by this system. Once VINE is running, a CT IC staff member will be trained and selected to enter the offender's case information into the system. DCA Latulippe indicated victim advocate Linda Cimino had requested she be notified when the National Office conducts training on the system so she and her staff can be involved.

#### **7. Probation update:**

DCA Latulippe discussed how the National Office conducts audits to determine whether or not a state is in compliance with the IC rules and timeframes. DCA Latulippe implemented a new tracking process which addressed the fact that CT had been in default for the past three years. Since the implementation of this process, CT has either met or surpassed the 80% requirement under each category of the audit and although CT has not been officially audited yet, compliance reports indicate both Probation and Parole are now in compliance. Commissioner Roberge thanked DCA Latulippe and IC Coordinator Ford for their assistance with this new process. Although Probation carries the majority of IC cases (probation has approximately 1675 ICOTS cases while Parole has approximately 279), Commissioner Roberge also acknowledged the marked improvement Parole has made with their compliance.

Commissioner Roberge received permission from Executive Director Hageman to work directly with Appriss to create a connection between ICOTS and Court Support Services Division's (CSSD) Case Management Information System (CMIS). If needed, the necessary funding would come from CSSD's IT budget. Captain Izzarelli suggested CT inquire if CSSD can work off of the current contract the CT State Police has with Appriss for their Sex Offender Registry system.

#### **8. Parole update:**

BPP Executive Director John Defeo noted that Board of Pardons and Parole have added 3 officers. He discussed the possibility of implementing a change in regards to who will supervise incoming IC Parolees. Currently, Parole Officers who work under DOC supervise all CT Parolees. A proposal has been made to have Parole Officers who work under the BOPP begin supervising all incoming IC offenders. All CT parolees would continue to be supervised by DOC. Chair Erica Tindill and DOC Commissioner James Dzerenda met with Governor Malloy to discuss the proposal. Governor Malloy requested both discuss it further to work it out. Deputy Director Rebecca Flemming inquired if this change would be allowed per compact rules. Commissioner Roberge indicated he did not think it would be an issue due to the fact that the job specification and treatment referrals for Parole Officers under DOC and BOPP are the same but he offered to seek an opinion from the National Office.

#### **9. Voting in a new State Council member:**

AAG Strom made a motion that Susan Story be voted in as an active member of the State Council. The motion was seconded by Executive Assistant State's Attorney Brian Austin and unanimously approved.

#### **10. Conclusion of meeting**

The 2014 Meeting schedule is March 19, July 16 and November 19

At 10:55 am a motion to close the meeting was made by Commissioner Roberge and seconded by Captain Izzarelli.