



State of Connecticut JUDICIAL BRANCH

COURT SUPPORT SERVICES DIVISION
ADULT PROBATION AND BAIL SERVICES
455 Winding Brook Drive, Glastonbury, CT 06033

Interstate Compact for Adult Offender Supervision State Council Meeting Minutes December 14, 2021

Present: Gary Roberge (IC Commissioner & Executive Director, Judicial-CSSD); Natalie Latulippe (Deputy Compact Administrator & Chief Probation Officer II, Judicial-CSSD); Richard Sparaco (Executive Director, BOPP); Joseph Garibaldi (Deputy Compact Administrator & Deputy Director, BOPP); David Maiga (Director, Department of Corrections); Robert Dearington (Assistant Attorney General); Brett Salafia (Executive Assistant State's Attorney, Division of Criminal Justice); Jared Millbrandt (Assistant Public Defender, Office of Chief Public Defender); Mary Kozicki (Deputy Director I, Office of Victim Services); Derek Smitt (Sergeant, CT State Police); Scott Bonchuk (Adult Probation Officer II, Judicial-CSSD); Timothy Diakon (Parole Manager, BOPP); Jaclyn Osden (IC Unit Counselor Supervisor, Department of Corrections); Leland Moore (Assistant Attorney General); Jinee Defeo (Administrative Assistant, Judicial-CSSD)

Minutes Taken by: Sarah Nightingale- Adult Probation Interstate Compact Coordinator

1. Welcome and Introductions:

Commissioner Roberge called the meeting to order at 9:37 a.m.

Introductions conducted for new members.

2. Consideration of Agenda for December 14, 2021 State Council meeting:

Executive Director Sparaco moved to approve the agenda. Director Maiga seconded. Motion passed.

3. Consideration of minutes from December 16, 2020 State Council Meeting:

Assistant Public Defender Millbrandt moved to approve the minutes. Executive Director Sparaco seconded. Motion passed.

4. State Council Membership Changes

DCA Latulippe stated the National Office will be notified that IC Coordinator Nightingale's last name will be changed from Puzzo to Nightingale.

DCA Latulippe made a motion to change the Deputy Compact Administrator for BOPP from Fred Watton to Joseph Garibaldi. Commissioner Roberge seconded. Motion passed.

Commissioner Roberge made a motion to change the State Council's representative for the CT State Police from Sergeant Matthew Garcia to Sergeant Luke LaRue. Executive Director Sparaco seconded. Motion passed.

DCA Latulippe made a motion to change the State Council's representative for the Office of Victim Services from Valina Carpenter to Mary Kozicki. Commissioner Roberge seconded. Motion passed.

5. Commissioner/ Executive Committee/East Region Meetings Update

Commissioner Roberge stated he continues to sit on the Executive Committee as the Chair of the Finance Committee. They meet every month and from a financial perspective the Commission is in great shape and there are currently no major issues. He stated he will be attending an Executive Committee meeting tomorrow. He discussed the Commission is still experiencing some effects of COVID-19, but business is mostly back to normal. He also mentioned that CT Interstate never stopped during the pandemic and continued retakings and extraditions in both parole and probation.

6. Annual Report

DCA Latulippe discussed the National Office Annual Report that was provided to the State Council members before the meeting. DCA Latulippe asked that members let them know if there are any questions regarding the report.

Commissioner Roberge noted that the Annual Report was submitted to the General Assembly and the Governor's Office through CSSD's External Affairs Division, so it has been distributed as statutorily obligated.

7. Annual Business Meeting (Virtual)

Overview of ABM Presentations:

DCA Latulippe discussed the Annual Business meeting, explaining when it is held, who attends, and how every two years rule amendments are voted on. She stated that the meeting this year was held virtually again, however the meeting in 2022 is expected to be held in person.

2021 Approved Rule Amendments/ICOTS Enhancements effective 4/1/2022:

DCA Latulippe discussed this year was a rule voting year and that there were some amendments that went through, as well as some enhancements to the ICOTS system. She mentioned modifications will need to be made with CT Adult Probation, regarding the processing of warrants, as the timeframe has changed. She also made note that the definition of a resident within the meaning of the compact is changing, which will be important for attorneys to know, to make sure we are getting offender's to where they are supposed to be more easily. She stated that the National Office and Commission have done a nice job making sure we are doing things that are within best practices and the focus is on what is in the best interest of the offender and where they are going to have the best chance for success.

8. Audits and Dashboard Compliance

FY22 Rejection Assessment:

DCA Latulippe described the rejection assessment and indicated there were no significant issues identified for CT. CT Probation and Parole were able to justify the few rejections that came up on the report and will be working more closely with certain states to keep the transfer process moving without delays.

DCA Garibaldi agreed there were no major issues with Parole regarding the Rejection Assessment.

FY22 DCA Dashboard Programs:

DCA Latulippe explained the Quarterly Dashboard Program to State Council members. The National Office and Commission is focused on states keeping data clean and up to date in the ICOTS system. She discussed the National Office is not only focusing on a different topic quarterly but is also working to have states develop processes to make sure issues will not occur in the future.

Compliance Dashboards:

IC Coordinator Nightingale shared CT's Compliance Dashboard report on the screen, and DCA Latulippe discussed that CT has maintained compliance in 2021.

9. Parole

DCA Garibaldi discussed that on July 1st CT Parole and Community Services went back to their normal operations regarding supervision, and even though COVID-19 numbers have picked up again, it is still business as usual for now. He noted Parole has a good relationship with our bordering states.

10. Probation Update

DCA Latulippe discussed we haven't really stopped during COVID-19, and although COVID-19 is still prevalent, we are still functioning, and IC compliance has been maintained throughout the pandemic.

11. Other Member Updates

Victim Services: Deputy Director Kozicki discussed she was reviewing Deputy Director Carpenter's notes from previous State Council meetings and saw there was a conversation regarding VINE. DCA Latulippe explained that a meeting was had with Deputy Director Carpenter, and it was determined our current victim notification process is satisfactory and there are no gaps. DCA Latulippe told Deputy Director Kozicki to let her know if she has any questions or issues arise.

Parole: Executive Director Sparaco discussed things are running smoothly and they are adjusting well to the transition from DCA Watton to DCA Garibaldi.

Office of Chief State's Attorney: No new information to report.

Office of Chief Public Defenders: No new information to report.

Commissioner Roberge mentioned that if the Public Defender or Chief States Attorney office need training regarding the IC process and rules to let DCA Latulippe and DCA Garibaldi know.

Attorney General: No new information to report.

Department of Correction: IC Unit Counselor Supervisor Osden discussed that they are cautiously continuing business, in terms of Corrections Compact. She explained the way they conduct business is a little different than probation and parole. She said that throughout COVID-19 they have been taking a cautious approach, but still making necessary, meaningful transfers happen.

CT State Police: Sergeant Smitt discussed that Sergeant LaRue and himself are trying to learn the ropes of the Interstate Compact. He discussed that DCA Latulippe had helped him a few weeks ago on a case out of PA regarding the offender's attorney in PA changing the sentence to avoid registration. He also explained that the CT State Police can only make decisions based on the offender's convictions in another state.

12. Old Business

No old business to report.

13. New Business

No new business to report.

14. Next Meeting

Commissioner Roberge noted the State Council should continue to meet once a year, which is the minimum requirement. If any issues arise, he can be contacted and a meeting with the council can be set up, if needed.

15. Adjourn

Commissioner Roberge requested a motion to adjourn the meeting at 10:17 a.m., which was seconded by DCA Latulippe.