

MINUTES
Sexual Assault Forensic Examiners Advisory Committee
February 19, 2025

The Sexual Assault Forensic Examiners Advisory Committee met via Microsoft Teams (MS Teams) from 2:04 p.m. to 2:48 p.m.

Members in Attendance: Mary Kozicki, Chair, Marielle Daniels, Beth Hamilton, Rachel Henderson, Dr. Karen Jubanyik, Robin Tousey-Ayers, Kristin Loranger, Brittany Kaplan, Sevasti Papakanakis

OVS Staff in Attendance: Kim McKinnon, Janet Mantello

Guests in Attendance: Cynthia Theran

Agenda:

1. Welcome and Introductions:
Mary Kozicki, (Chair) called the meeting to order at 2:04 p.m. Committee members and guests made introductions.
2. Approval of November 20, 2024, meeting minutes:
Minutes for the November 20, 2024, meeting were approved as presented by Sevasti Papakanakis and seconded by Beth Hamilton.
3. Update from SAFE Response Program Manager:
Rachel Henderson provided a SAFE Response Program update including:
 Current number of Program SAFEs,
 New Memorandums of Agreement (MOA) with hospitals.
4. Update from SAFE Training Program Manager:
Kimberly McKinnon provided a SAFE Training Program update including:
 IAFN accreditation application status.
 Spring 2025 class update:
 Hospital applications and Response Program awards.
 Fall 2025 class update.
5. Discharge Packet: DPH Pamphlet:
Robin Tousey-Ayers reported on the DPH pamphlet status.
 Final version is with the marketing company and anticipating version to review prior to next SAC meeting.
6. Update on SAEC Kit Revisions and Technical Guidelines:
Mary Kozicki provided the following updates:
 Request for Proposal (RFP) for the evidence collection kit revisions has been transitioned to a Request for Quotation (RFQ).
 The RFQ has closed and are awaiting next steps.
 Technical Guidelines revisions are pending the disposition of the RFQ.
7. Maintaining a SAFE Certificate:
Mary Kozicki and Rachel Henderson provided a brief history and overview, respectively of Maintaining a SAFE Certificate. Discussion followed with general support offered by several committee members.

Rachel Henderson made a formal motion to explore developing alternative pathways to maintain a SAFE certificate and identify next steps.

Mary Kozicki (Chair) put the motion to a vote, and it passed.

In Favor: 9

Opposed: 0

Abstained: 0

Assigned Task

Chair assigned the task of providing feedback on potential draft documents for Alternative Pathways to Maintaining a SAFE Certificate. Feedback is to be submitted by committee members via email to Mary.Kozicki@jud.ct.gov by end of day March 31st, 2025.

8. New Business – Committee:

None

Mary Kozicki, Chair, adjourned the meeting at 2:48 p.m.

Follow this link to view the meeting on the Judicial Branch YouTube channel.

<https://www.youtube.com/watch?v=ExDOdeHyFEI>

Janet Mantello, Recorder