

MINUTES
Sexual Assault Forensic Examiners Advisory Committee
August 14, 2024

The Sexual Assault Forensic Examiners Advisory Committee met via Microsoft Teams from 2:05 PM to 2:43 PM.

Members in attendance: Heather Deming, Beth Hamilton, Rachel Henderson, Brittany Kaplan, Mary Kozicki (Chair), Kristin Loranger, Anne Mahoney, Sherylyn Watson

Members unable to attend: Marielle Daniels, Karen Jubanyik, Natasha Pierre, Robin Tousey-Ayers, (DESSP Commissioner appointed designee)

OVS staff in attendance: Janet Mantello, Kim McKinnon, Jean Weisbrod

Guests in attendance: No guests in attendance

Agenda:

1. Welcome and Introductions
Mary Kozicki (Chair) called the meeting into order at 2:05 PM. Members were advised that the meeting is being recorded and will be available for viewing on the Judicial Branch YouTube Channel.
2. Approval of June 26, 2024 meeting minutes
The minutes were approved as presented.
3. Update from SAFE Response Program Manager
Rachel Henderson provided a SAFE Response Program status update, an overview of the grant application submitted by OVS for FY24-25 OVC Expanding Access to Sexual Assault Forensic Examiners and reported that quality assurance chart review at response program hospitals was underway.
4. Update from the SAFE Education Manager
Kim McKinnon provided a SAFE Training Program update for Fall 2024 class and reported on changes to Annual Competency Day to address attendance challenges and promote engagement to be fully implemented for the 2025 calendar year.
5. Update on Discharge Packet Pamphlet
Beth Hamilton reported that the content has been finalized. Next steps include production of hard copies by vendors.
6. Update on SAEC Kit Revisions and Technical Guidelines
Mary reported that the Sexual Assault Evidence Collection kit (SAEC kit) revisions have been incorporated into a final draft which is under review. An update will be provided when the Request for Proposal (RFP) is posted. Finalizing the Technical Guidelines will occur after completion of the RFP process.
7. Suspect Evidence Collection
A recent inquiry from a hospital regarding the collection of evidence from a suspect led to a discussion of the history of the CT 200. An inquiry was made regarding the frequency with which this question is raised. Additional discussion may be held once this information to be obtained.
8. New Business
Anne Mahoney provided an update that the language within statute 19a-112a will be discussed for potential revision at an upcoming meeting of the *Commission on the Standardization of the Collection of Evidence in Sexual Assault Investigations* to provide additional clarity regarding anonymous Kits and address storage issues.

Potential additional pathways to maintain SAFE certificates will be included on the agenda for the next Committee meeting.

Mary adjourned the meeting 2:43 PM.

Follow this link to view the meeting on the Judicial Branch You Tube channel.

<https://www.youtube.com/watch?v=z7WO6QAZAP0>

Janet Mantello, Recorder