

**MINUTES**  
**Sexual Assault Forensic Examiners Advisory Committee**  
**September 13, 2023**

The Sexual Assault Forensic Examiners Advisory Committee met via Microsoft Teams (MS Teams) from 2:01 p.m. to 3:19 p.m.

**Members in Attendance:** Denise Covington, Chair, Marielle Daniels, Heather Deming, Beth Hamilton, Dr. Karen Jubanyik, Brittany Kaplan, Mary Kozicki, Anne Mahoney, Natasha Pierre, Robin Tousey-Ayers, Shery Watson.

**Members unable to attend:** Rachel Henderson, Denise Poncini

**OVS Staff in Attendance:** Kim McKinnon, Robin Vincent

**Guests in Attendance:** Amanda Mendoza, Sara Moriarty

**Agenda:**

1. Welcome and Introductions  
Denise Covington, Chair, called the meeting to order at 2:01 p.m.  
Committee members were advised that the meeting is being recorded and will be available for viewing on the Judicial Branch YouTube Channel.
2. Approval of July 12, 2023, meeting minutes  
Minutes for the July 12, 2023, meeting was approved by Anne Mahoney and seconded by Marielle Daniels.
3. SAFE Advisory Committee: Review of Charge and Terms:  
Denise reviewed the Committee's statutory charge in CGS 19A-112F, and noted that terms are 4 years.  
The new term begins in September 2023 and ends in July 2027. Meetings are held 6 times a year on a bi-monthly basis.
4. Discharge Packet: DPH Pamphlet:  
Robin Tousey-Ayers and a small group met two weeks ago to review the DPH Pamphlet. It was delivered in PDF form, which could not be edited. Beth Hamilton discussed the few edits that will be made once they have the word document. This is expected to be available for the November meeting.
5. Discharge Packet: Victim Survey and Additional Components:  
Denise reviewed the proposal to revise the SAFE Program's victim survey for use in a state-wide discharge packet. Based on input from the Committee, a decision was made to send this to the Commission for further discussion.
6. Request for input from Committee:  
The primary focus will be to advise on how to increase the number of SAFEs in Connecticut and what can be done to expand the SAFE Program
7. New Business  
No new business.

Denise adjourned the meeting at 3:19 p.m.

Follow this link to view the meeting on the Judicial Branch YouTube channel.  
<https://www.youtube.com/watch?v=aLaH8X1-JLk>

Robin Vincent, Recorder