

Facilities and Living Conditions	Completed	Activity
<b>IMMEDIATE ACTIONS</b>		
<p>➤ Renovations to improve the physical plant and increase program space in New Haven include:</p> <ol style="list-style-type: none"> <li>1. a new HVAC system,</li> <li>2. new furniture, paint, flooring,</li> <li>3. a new roof,</li> <li>4. a new recreational building addition</li> </ol>	<p>✓ ✓ ✓</p>	<p>Architectural contract has been awarded and building code review is underway .</p>
<p>➤ Space at the New Haven Detention Center was studied and appropriately reallocated to generate 500 square feet of additional program space.</p>	<p>✓</p>	
<p>➤ To increase safety, address deficiencies in fire code requirements at the Hartford Detention Center.</p>		<p>The state Dept. of Public Works has awarded the contract for code compliance issues. Work has started estimated completion is 2 to 4 weeks.</p>
<p>➤ 12 additional secure girls detention beds will be available to meet the needs specific to females.</p>	<p>✓</p>	
<p>➤ Judge Leuba contacted State Agencies to identify potential program space(s) for detention. Identified options were not viable.</p>	<p>✓</p>	
<p>➤ An inventory of basic living supplies at each detention center was reviewed and supplies deemed adequate.</p>	<p>✓</p>	
<p>➤ Supplies are now available on an as needed basis due to the development of a more effective, efficient purchasing system.</p>	<p>✓</p>	
<p>➤ Relocate Bridgeport Juvenile Court to increase program space for Detention, until new center is built.</p>		<p>Plan has been put on hold.</p>

<b>Facilities and Living Conditions</b>	<b>Completed</b>	<b>Activity</b>
<b>LONG TERM ACTIONS</b>		
➤ New detention facilities in Bridgeport and Hartford to be built.		Hartford is in design and property in acquisition phase. Bridgeport site location continues with meetings between state and local officials regarding a new property under consideration.
➤ The Judicial Branch will seek National Accreditation through the American Correctional Association. ACA standards are the national benchmark for effective operation of detention facilities nationwide.	✓	American Correctional Association has been contracted. ACA has begun the accreditation process.
➤ Juvenile Court and associated functions in New Haven should be relocated into a new GA allowing for the renovation and expansion of the New Haven Detention Center.		On going.

<b>Services: Mental Health &amp; Medical Services</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ Expanded hours of certified mental health staff on site at all three centers; 1. psychiatrist from 3 hours to 6 hours per week 2. increased master's level clinician from 15 hours to 30 hours per week	✓ ✓	
➤ Expand hours of certified medical staff on site; increase from 9 hours to 20 hours per week, at all three centers.	✓	
➤ Select staff will be certified as Emergency Medical Responders to enhance capacity to resuscitate.		CSSD Training Academy working with the CT State Police Training Academy. Training anticipated December 2000.

<b>Services: Mental Health &amp; Medical Services</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ To provide the safest possible environment, new, specialized beds, designed to deter suicide attempts, will be purchased for the detention centers.	✓	
A watchman system will be installed to electronically monitor staff checks on detainees, specifically for suicide watch checks at all three centers.	✓	
<b>LONG TERM ACTIONS</b>		
➤ A Quality Assurance Program will be implemented to ensure quality medical and mental health services to detainees.	✓	University of Connecticut has been selected as the Q and A provider. Awaiting final contract signatures. Service to begin August. Site visits scheduled meeting with court monitors scheduled.
➤ Medication administration to be performed by certified medical personnel and Licensed Practical Nurses. Certified detention staff will provide backup.	✓	Nurses are being scheduled as availability permits.
➤ 12 beds are planned for detainees who have serious psychiatric and cognitive disorders.	✓	Beds at the Sachem Unit have been secured for detainees who have psychiatric disorder. Unit to accept first two patients Aug 16 <sup>th</sup> . Will phase in at the rate of 2 patients every day until full.

<b>Services: Recreation</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ A new recreational pilot program is underway in New Haven: 8 hours per day, 7 days per week. A local community organization and the Police Athletic League provide services that are contracted through 1/00. The recreational program model in New Haven will be replicated at the two other detention centers.	✓	Community Partners in Action has been awarded the contract to provide recreational services to Hartford, New Haven, and Bridgeport. Service to begin July 3 and phase in through August.

<b>Services: Education</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ Education consulting firm ETP contracted to conduct and educational standards audit in all three-detention centers, reviewing policy and practice, and recommending enhancement of programs.		ETP has audited New Haven, Hartford, and Bridgeport. ETP has recommended that CSSD develop a Q and A component for education. RFP has been advertised. Bid opening scheduled for September 6, 2000.
➤ Twelve computers will be purchased to enhance educational skills programming for detainees.	✓	
➤ A library has been developed in the New Haven Detention Center. Books will be accessible to juveniles while in detention. Plan to provide instruction to detainees on card cataloguing and creation and laminating library cards are underway. Library will be replicated at new facilities.	✓	
<b>LONG TERM ACTIONS</b>		
➤ In response to the education audit, the Judicial Branch will create a system for improvement and coordination of education services and will continue to explore incorporating year round school.		The Q and A service provider will implement recommendations and coordinate education services.
<b>Services: Ombudsman Program</b>	<b>Completed</b>	<b>Activity</b>
<b>LONG TERM ACTIONS</b>		
➤ Develop and implement an Ombudsman Program for all detention centers to objectively deal with grievances.	✓	Ombudsman selected and on the job.

<b>Human Resources: Screening and Selection</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ New policy regarding screening and selection has been developed. A search of the DCF child abuse registry has been added in addition to the current policy of criminal background check, physical exam and drug test.	✓	
<b>Human Resources: Personnel and Staffing</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ 32 new positions created for all detention centers.  1. <b>Supervision:</b> A New Haven Juvenile Detention Supervisor and Assistant Supervisor for all shifts have been hired. 2. <b>Line Staff:</b> Classification and Program Officers (CPOs) will be hired. CPOs will be responsible for implementation and development of programming at detention centers. 3. <b>Support Staff:</b> Maintenance and clerical staff hired to assure improved upkeep and record management.	✓  ✓  ✓	
<b>Human Resources: Personnel and Staffing</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
A new job series has been defined; juvenile Detention Services Officer Trainee, Juvenile Detention Services Officer I, and Juvenile Detention Officer II. Appropriate job descriptions have been drafted. Increased qualifications and career ladder for this job series is comparable to Adult and Juvenile Probation Officers.	✓	Series to be implemented next fiscal year upon approval from the State of Connecticut Supreme Court. Job description forwarded to Robert Coffey, Director of Human Resources on May 4, 2000.

<b>Human Resources: Personnel and Staffing</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ Hiring a Detention Compliance Director to oversee operations in all three centers.	✓	
➤ Provide for filling of vacancies so that the centers will be fully staffed.	✓	
➤ Provide for overtime to address juvenile population needs and reduce effects of overcrowding.	✓	
<b>Training</b>	<b>Completed</b>	<b>Activity</b>
<b>IMMEDIATE ACTIONS</b>		
➤ Three special training sessions for New Haven Detention Staff were conducted. Topics included: from Policy to Practice, Communications and Conflict Resolution, and Developmental Stages of Juveniles.	✓	
➤ Forty hours of annual in-service training for juvenile detention staff has been completed.	✓	
➤ Enhanced intake and admission training will be developed for staff designed as intake officers.	✓	
➤ DCF will provide staff training on medication distribution and abuse and neglect reporting.	✓	

Overcrowding Initiatives	Completed	Activity
<b>IMMEDIATE ACTIONS</b>		
➤ Chief Court Administrator Judge Robert Leuba established a Juvenile Detention Crowding Oversight Committee to review national models and options to reduce overcrowding in detention.	✓	Sub-committee reports have been reviewed. Subcommittee recommendations have been forwarded to Judge Ronan. Final Report has been reviewed by Judge Leuba.
➤ A pilot project to expedite the process of placing detained juveniles into DCF residential facilities is under development.	✓	Project has been expanded to all 3 facilities.
<b>LONG TERM ACTIONS</b>		
➤ Streamline process for residential placement of detained juveniles.		Ongoing.
➤ Development of an automated assessment, classification and case management system for use in Juvenile Detention and Juvenile Probation. This system will increase diagnostic capabilities and identify and expedite appropriate placements.		Development of the Case Management Information System is underway. A provider has been awarded the project and implementation to begin in August 2000. The system will be piloted in New Haven.