

**ASSIGNMENT -
APPELLATE COURT**JD-AC-14 Rev. 1-19
P.B. Sections 60-8, 62-7, 69-3, 70-2

ADA NOTICE
The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at www.jud.ct.gov/ADA .

**CONNECTICUT JUDICIAL BRANCH
APPELLATE CLERK**231 Capitol Avenue
Hartford, CT 06106

Note: A request to waive oral argument must be filed as "Correspondence to Court Regarding Waiver of Oral Argument" which is listed under the "Preliminary Paper/Appeal Document" section in Appellate E-filing.

Use this form to notify the Appellate Clerk's Office if:

1. You have appeals ready for assignment in the Appellate Court and the Supreme Court, or multiple ready cases pending in one court, or
2. You have a **compelling** reason(s) for not assigning a case during the next upcoming term of Court. **Date(s) and reason(s) MUST be provided.**

Appeal docket number(s)

Appeal caption(s)

Name of attorney or self-represented party who will argue appeal

Telephone number (with area code) of attorney or self-represented party

E-mail address of attorney or self-represented party

Law firm (*if applicable*)

Party/parties represented

List the date(s) and reason(s) that you are unavailable to argue this appeal during the _____ term:

Date	A.M., P.M., or entire day	Reason(s) for unavailability*

***Please note that Supreme and Appellate arguments take precedence over all other Judicial Branch assignments.
See Practice Book Section 69-3.**

If you have multiple appeals appearing on the Supreme and/or Appellate Court Docket, please list them below:

If you have appeals which should be heard together, please list them below:

Check to indicate a copy of this request has been mailed to each client who is a party to this appeal

I certify that a copy of the document(s) that I am filing has been delivered on _____ to each other counsel of record and I have included their names, addresses, e-mail addresses and telephone and facsimile numbers; the document(s) have been redacted or do not contain any names or other personal identifying information that is prohibited from disclosure by rule, statute, court order or case law; and comply with all applicable rules of appellate procedure in accordance with Practice Book Section 62-7.

If you have an exemption from e-filing under Practice Book Section 60-8, attach a list with the name, address, e-mail address, telephone number, and facsimile number of each counsel of record and the address where the copy was delivered.

Signed (Counsel of record)



Date signed

Names, addresses and numbers included on separate page.