

**PRESENTENCE INVESTIGATION/ALTERNATIVE
INCARCERATION ASSESSMENT REPORT**

JD-AP-25 Rev. 5-17
C.G.S. §§ 53a-39a, 54-91a, 54-91b;
P.B. §§ 43-7, 43-8, 43-9

**CONNECTICUT JUDICIAL BRANCH
COURT SUPPORT SERVICES DIVISION
ADULT PROBATION SERVICES**
www.jud.ct.gov



Instructions to Preparer:

1. *Presentence investigation and alternate incarceration assessment reports shall only be provided to individuals authorized by Practice Book sections 43-7 and 43-9.*
2. *Indicate the type of disclosure, type of report, and the authorized individuals to whom the presentence investigation or alternate incarceration assessment report is being provided.*
3. *Attach this cover sheet to every copy of the presentence investigation or alternate incarceration assessment report, including electronic versions, when the report is distributed.*

Instructions to Report Recipient:

1. *Use this report only for purposes authorized by the Connecticut General Statutes or the Connecticut Practice Book.*
2. *Destroy this report, keep it in your files, or return it to Adult Probation Services as instructed below.*

ADA NOTICE

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at www.jud.ct.gov/ADA.

CONFIDENTIAL REPORT

☐ Sentencing Hearing

- ☐ Presentence Investigation and Report
- ☐ Alternative Incarceration Assessment Report

Report Recipient:

- ☐ **Sentencing Judge** *(Destroy report after disposition of the case, or forward report to the Clerk for destruction)*
- ☐ **State's Attorney** *(Keep report after disposition of the case, and maintain the confidentiality of this information)*
- ☐ **Defense Counsel or Self-Represented Defendant** *(Keep report after disposition of the case, and maintain the confidentiality of this information)*

☐ Post-Sentence Disclosure

- ☐ Presentence Investigation and Report
- ☐ Alternative Incarceration Assessment Report

Report Recipient: *(Keep or destroy report as appropriate, but if record is kept, maintain the confidentiality of this information)*

- ☐ State's Attorney
- ☐ Defense Counsel or Self-Represented Defendant
- ☐ Board of Pardons and Paroles
- ☐ Department of Correction
- ☐ Department of Mental Health and Addiction Services
- ☐ Sentence Review Division of the Superior Court
- ☐ Judicial Review Council
- ☐ Court of Proper Jurisdiction: *(specify)* _____
- ☐ Other: *(specify)* _____

The presentence investigation and alternate incarceration assessment reports are not public records, and shall not be accessible to the public.

The information in the attached report shall only be used for the purposes authorized by the Connecticut General Statutes and the Connecticut Practice Book. Any other use requires permission from the court.

This report shall only be available to the individuals authorized by the Connecticut General Statutes or the Connecticut Practice Book, as indicated above. In the event that an individual not indicated above needs access to this report, that individual should be referred to the Judicial Branch, Court Support Services, Adult Probation Services Unit to request access to this report. Individuals with access to this report shall not make or distribute any copies of this report without the permission of the court.

Any individual not indicated above who has received a copy of this report from a source other than Adult Probation Services must immediately return the report to the Judicial Branch, Court Support Services Division, Adult Probation Services.