

## RESTITUTION/DONATION ORDER INTRODUCTION

JD-AP-199 New 12-21  
C.G.S. § 53a-30

STATE OF CONNECTICUT JUDICIAL BRANCH  
COURT SUPPORT SERVICES DIVISION  
ADULT PROBATION SERVICES  
[www.jud.ct.gov](http://www.jud.ct.gov)



### ADA Notice

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact your Probation Officer or an ADA contact person listed at [www.jud.ct.gov/ADA/](http://www.jud.ct.gov/ADA/)

Court location

CMIS case number

## Restitution or Donation Order Introduction

According to Court Support Services Division (CSSD) records, the court has sentenced you to a period of probation and has ordered you to:

- Pay restitution;
- Make a donation to the Office of Victim Services (OVS) or the Criminal Injuries Compensation Fund (CICF); or
- Make a donation to a charity.

The following Frequently Asked Questions give you the information you need to make these payments as ordered:

### How much do I have to pay?

Your Probation Officer will tell you the amount that you have to pay. It will either be set by the court, or be based on information that Probation collects from the victim(s) about any loss they suffered because of your offense.

### Do I have to pay all at once?

Unless the court has ordered a specific payment schedule, you can pay your restitution, OVS or CICF donation or donation to a charity all at once or in multiple payments. Your Probation Officer will work with you on how much you have to pay and on what schedule to make sure you pay the whole amount you owe during your probation.

### How do I make restitution or OVS or CICF donation payments?

You must make your payments by bank check, money order, or credit card. CSSD will not accept any other form of payment, including personal checks or cash.

Bank check or money order payments must be made out to "Court Support Services Division (CSSD)" and mailed directly to:

Restitution Unit  
Court Support Services Division  
455 Winding Brook Drive, 4th Floor  
Glastonbury, CT 06033

Credit card payments can only be made online by going to: <https://RestitutionPay.jud.ct.gov/>.

**Do not try to give any restitution or donation payments to your Probation Officer.** Your Probation Officer cannot accept any restitution or OVS or CICF donation payments.

### If the court ordered me to make a donation to a charity, can I pick the charity to donate to?

If the court ordered you to make a donation to a specific charity, you must make your payment to that charity. If the court did not set a specific charity, you can donate to any qualified charitable organization. If you aren't sure whether an organization qualifies as a charity, ask your Probation Officer before making your donation.

### How do I make donations to a charity?

You must make your donation directly to the charity. Your Probation Officer cannot accept charity payments. When you make the donation to the charity, they will give you a receipt. You must give the receipt to your Probation Officer as proof that you made the donation that the court ordered.

### How do I know how much I still owe?

For restitution and OVS or CICF donations, CSSD will send you regular statements showing your total restitution or donation amount, the payments you have made, and how much you still owe. For donations to a charity, you and your Probation Officer will keep track of how much you have paid and how much you still owe together.

### What if I have other questions?

Talk to your Probation Officer. Your Probation Officer will help answer any questions you have.

You can also find answers to other Frequently Asked Questions about Adult Probation at: <https://www.jud.ct.gov/faq/adultprob.html>.