

**CAPIAS**

JD-CL-33 Rev. 11-16  
C.G.S. §§ 46b-231, 52-143, 54-2a, 54-64d  
P.B. §§ 38-21, 40-45, 44-9

STATE OF CONNECTICUT  
**SUPERIOR COURT**  
*www.jud.ct.gov*

**Instructions to Preparer**

1. Prepare in triplicate and keep a copy.
2. Clerk or Support Enforcement Officer must sign original and one copy must be placed in the court file.
3. Proper Officer to make return on signed original.

**To: Any Proper Officer of the State of Connecticut**

Name of case (Plaintiff vs. Defendant)		Docket number	
<input type="checkbox"/> Judicial District <input type="checkbox"/> Housing Session <input type="checkbox"/> Geographical Area Number <input type="checkbox"/> Small Claims Area		Address of court (Number, street, town, and zip code)	
Name of person to be arrested		Date of birth (if known)	Date failed to appear
Address of person to be arrested (if known)		Telephone number (if known)	

The person named above was summoned, ordered, subpoenaed or otherwise required by law to appear before this court on the above date, and that person failed to appear, and

The court orders the issuance of this capias and sets the condition(s) of release, specified below.

You are therefore commanded by authority of the State of Connecticut, to take the person named above and bring that person before this court without excessive delay. If a courthouse lockup operated by the judicial branch is available at the court that issued the capias and is operational at the time you bring the person taken into custody to the court, you shall transfer the custody of such person to a judicial marshal at the court unless such person requires medical attention or there is insufficient space for such person at such lockup. If the court is in session, the judicial marshal shall present such person before the court. If the court is not in session but the clerk's office is open, the judicial marshal shall present such person before the clerk or assistant clerk or a person designated by the Chief Court Administrator. If the court is not in session and the clerk's office is closed, and such person indicates to the judicial marshal that he or she can meet the conditions of release fixed by the court, the judicial marshal shall, without excessive delay, either (A) transport such person to a community correctional center within the judicial district or, if there is no community correctional center within the judicial district, to the nearest community correctional center, for the purpose of entering into the condition of release fixed by the court, or (B) if more expedient, hold the person in custody until the clerk's office is open or the next session of the court,

for the purpose of entering into the condition of release fixed by the court. If such person does not indicate to the judicial marshal that he or she can meet the conditions of release fixed by the court, the judicial marshal shall hold the person in custody until the clerk's office is open or the next session of the court, for the purpose of entering into the condition of release fixed by the court. If a courthouse lockup operated by the judicial branch is not available at the court that issued the capias, or is available but is not operational or has insufficient space, you shall, without excessive delay, transport such person to a community correctional center within the judicial district or, if there is no community correctional center within the judicial district, to the nearest community correctional center for the purpose of entering into the condition of release fixed by the court.

The clerk or assistant clerk or a person designated by the commissioner of correction shall order the person taken into custody on the capias to enter into the condition(s) of release set forth below, on the condition that such person shall appear before the next session of the Superior Court which issued the capias.

If such person fails to enter into the condition(s) of release set forth below, the person named above shall be held in the correctional center pursuant to the capias until the next session of court. In such case, a copy of this capias shall be left with the designee of the commissioner of correction which shall be authority for keeping the person named above.

Therefore, you are commanded to make service and return of this capias according to law.

Conditions Of Release		For Court Use Only
Amount of bond (If any)	Type of bond	File Date
Name of Judge/Family Support Magistrate		By Order of the Court
Signed (Assistant Clerk/Support Enforcement Officer)		
		Date signed

**Optional Information**

<b>Name And Address</b>	Name of person to be arrested						
	Address of person to be arrested						
<b>Physical Description</b>	Age	Sex	Height	Weight	Eyes	Hair	Complexion
	Additional physical description ( <i>Scars, marks, etc</i> )						
<b>Employer</b>	Name of employer						
	Address of employer						
<b>Motor Vehicle</b>	Year	Make		Model		Color	
	Registration number and state			Additional description			

**Return Of Service**

Place of arrest	Date of arrest	Date brought to court/community correctional center _____ <input type="checkbox"/> Court <input type="checkbox"/> Community Correctional Center
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**Then and there**, by virtue of the foregoing order of the court, I took the within named person into custody and brought him/her to the following ☐ Court ☐ Community Correctional Center

Address of court or community correctional center

Title ( <i>Proper Officer</i> )	Signature	Date
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**Fees**

1. **Itemized Fees** (**Do not** complete this section if this is a IV-D Child Support case **and** you are claiming a negotiated fee for service, as indicated in Section 2 below.)

Copy: \_\_\_\_\_

Endorsement: \_\_\_\_\_

Service: \_\_\_\_\_

Travel: \_\_\_\_\_

Total: \_\_\_\_\_

2. **IV-D Child Support Fees** (Check the relevant box **only** if this is a IV-D Child Support case in which a fee for service has been negotiated between the State Marshal Commission and the Judicial Branch. If you complete this section, **do not** complete the Section 1 above.)

- ☐ Community Arrest - One Proper Officer: \$240  
☐ Community Arrest - Two Proper Officers: \$480  
☐ Secure Facility Arrest - One Proper Officer: \$150

**A true and attested copy:**

**ADA NOTICE**

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at [www.jud.ct.gov/ADA](http://www.jud.ct.gov/ADA).

Attest \_\_\_\_\_  
(*Proper Officer*)