

**RETURN OF PAPERS
FOR SMALL CLAIMS**

JD-CL-64 Rev. 1-17

STATE OF CONNECTICUT
OFFICE OF THE CLERK
SUPERIOR COURT
www.jud.ct.gov



(Name and address of party or attorney for party)

To

ADA NOTICE

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at www.jud.ct.gov/ADA.

Instructions to clerk

1. Complete and return the original of this form to the appropriate party.
2. Retain a copy in file.

Name of case

Docket number

Court location

☐ Housing Session ☐ Small Claims area

Address of court (Number, street, and town)

Your Papers Are Being Returned For The Following Reasons:

- ☐ The Small Claims filing fee is \$95. (Section 52-259 of the Connecticut General Statutes)
- ☐ The amount claimed cannot be more than \$5,000 except in specific landlord and tenant matters involving security deposits. (Sections 47a-21(d)(2) and 51-15(d) of the Connecticut General Statutes)
- ☐ Libel and slander cases are not permitted. (Section 51-15(d) of the Connecticut General Statutes and section 24-2 of the Connecticut Practice Book)
- ☐ Non-resident, non-corporate defendant must own real or personal property in Connecticut. (Section 51-15(b) of the Connecticut General Statutes and section 24-2 of the Connecticut Practice Book)
- ☐ The Small Claims Writ and Notice of Suit must be served by a Proper Officer. See instructions for service attached. (Section 24-10(b) of the Connecticut Practice Book)
- ☐ Claim not signed under oath. (Section 24-9 of the Connecticut Practice Book)
- ☐ The filing fee for a counterclaim is \$95. (Section 52-259 of the Connecticut General Statutes)
- ☐ Corporate, LLC or Individual box not completed.
- ☐ Please sign check and return.
- ☐ The filing fee for a motion to transfer to the regular civil or housing docket is \$125. (Sections 51-15(d) and 52-259 of the Connecticut General Statutes)
- ☐ The filing fee for a motion to open, set aside or modify a small claims judgment is \$75. (Section 52-259c(a) of the Connecticut General Statutes)
- ☐ The filing fee for an execution is \$105. (Sections 52-356a(a), 52-361a(a), 52-367a(b) and 52-367b(b) of the Connecticut General Statutes)
- ☐ The case has gone to judgment. Please file a satisfaction of judgment or a motion to open the judgment with the filing fee of \$75 and a withdrawal.
- ☐ The outstanding execution or an affidavit of loss must be returned as unsatisfied or partially satisfied prior to the issuance of a new execution.
- ☐ Payments must be made directly as indicated on the attached notice. The court cannot accept payments.
- ☐ Other (specify):

Signed

Title of signer

Date signed