

**REQUEST FOR DESIGNATION
AS A JUDGE TRIAL REFEREE**

JD-ES-107 Rev. 5-19
C.G.S. §§ 52-434, 52-434c

STATE OF CONNECTICUT

SUPERIOR COURT

www.jud.ct.gov



Instructions to Judge Trial Referee

1. Complete Part 1 and mail to the Administrative Judge named on this form.
2. Retain a copy for your records.

Name of Judge Trial Referee

Name and court address of Administrative Judge

Part 1

1. Are you requesting that the Chief Justice designate you as a Judge Trial Referee for the year commencing July 1 to whom cases of an adversary nature may be referred?
(If no, skip the questions below, sign and send to the Chief Court Administrator.)

Yes **No**

If yes, are you requesting that the Chief Justice **specifically designate** you: *(Check "Yes" or "No" for each question)*

to be authorized to issue bench warrants of arrest,
search warrants, and various other criminal processes?

to hear proceedings resulting from a demand for a
trial de novo pursuant to Section 52-549z(e) of the Connecticut General Statutes?

to hear juvenile cases?

2. If you are a retired Chief Justice or retired Judge of the Supreme Court or Appellate Court, are you requesting that the Chief Justice designate you to be eligible to be assigned by the Chief Judge of the Appellate Court to perform the duties of the Office of Judge of the Appellate Court?

(If you are not a retired Chief Justice or retired Judge of the Supreme or Appellate Court please check N/A)

N/A

3. Specify two Judicial District locations where you prefer to be assigned in order of priority.

Preference #1: _____

Preference #2: _____

4. From the list below, specify three court assignments you prefer in order of priority.

Civil Matters
Criminal Matters
Family Relations Matters
Housing Matters
Juvenile Matters
Tax Session

Preference #1: _____

Preference #2: _____

Preference #3: _____

5. Check the months and days of the week below when you are available.

Months:

July	August	September	October	November	December	January	February	March	April	May	June

Days:	Monday	Tuesday	Wednesday	Thursday	Friday

6. Specify any dates or times you know you are unavailable to work *(example, vacations.)*

Signature of Judge Trial Referee



Date signed

Part 2 (To be completed by the Administrative Judge)

Instructions

1. Complete Part 2 for each Judge Trial Referee seeking to be designated a Judge Trial Referee for the period commencing July 1 through June 30.
2. Return to the Chief Court Administrator at 231 Capitol Avenue, Hartford, CT 06106.
3. Retain a copy for your records.

Answer "Yes" or "No" for each of the following questions:

	Yes	No
1. Does the Judge Trial Referee possess the personal qualities of patience, industry, courtesy, demeanor and faithfulness that are essential in a good jurist when fulfilling the duties of the office?	<input type="checkbox"/>	<input type="checkbox"/>
2. Does the Judge Trial Referee possess the physical and mental fitness to fulfill the duties of the office with reasonable accommodation?	<input type="checkbox"/>	<input type="checkbox"/>
3. Does the Judge Trial Referee complete assigned work and render decisions in a timely manner?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the Judge Trial Referee cooperative in accepting assignments of dockets, trials and other matters that may be referred to him or her?	<input type="checkbox"/>	<input type="checkbox"/>
5. Is the Judge Trial Referee willing to accept any type of assignment within the Judicial District of matters that may be referred to him or her, without limitations?	<input type="checkbox"/>	<input type="checkbox"/>
6. Are you confident in the Judge Trial Referee's ability to handle any assignment within the Judicial District of matters that may be referred to him or her?	<input type="checkbox"/>	<input type="checkbox"/>
7. Does the Judicial District have sufficient resources to accommodate the Judge Trial Referee's work schedule? (i.e. court monitor, marshal, clerk, courtroom)	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the Judicial District have work available for the Judge Trial Referee to do?	<input type="checkbox"/>	<input type="checkbox"/>
9. Does the work of the Judge Trial Referee make a meaningful difference in conducting and completing the business of the Judicial District?	<input type="checkbox"/>	<input type="checkbox"/>
10. On the days when the Judge Trial Referee is assigned, does he or she arrive timely and remain until the close of business?	<input type="checkbox"/>	<input type="checkbox"/>
11. Do you recommend the designation of the referee as a Judge Trial Referee for the period of July 1 through June 30?	<input type="checkbox"/>	<input type="checkbox"/>

If your answer is "No" to any of the above, call the Chief Court Administrator.

Signature of Administrative Judge



Date signed