

# NOTICE OF IV-D CHILD SUPPORT ENFORCEMENT SERVICES

JD-FM-261 New 1-17  
C.G.S. §§ 46b-215 (f), 46b-231(b)(13), 46b-231 (m)(4)  
P.B. § 25a-1A

STATE OF CONNECTICUT  
**SUPERIOR COURT**  
[www.jud.ct.gov](http://www.jud.ct.gov)



## INSTRUCTIONS TO FILER

1. When IV-D child support enforcement services are provided to the parties or the child or children in this case, check the "Notice of Services" box. If the court file is electronic, use the "Create IV-D Authorized Filer Status" function to enter the agency juris number as an Authorized Filer, and upload this form into the file as "Notice of IV-D Child Support Enforcement Services." If the court file is a paper file, file this form with the clerk.
2. File an updated notice of services using the appropriate procedure described above for electronic and paper files when the responsibility for providing IV-D services changes to a new cooperating agency.
3. If the IV-D child support enforcement services are terminated, check the "Notice of Closure" box, and upload this form to the electronic file as "Notice of Closure of IV-D Child Support Enforcement Services," or file this form with the clerk for cases with paper files.

## INSTRUCTIONS TO CLERK

1. If "Notice of Services" is checked, and this form was filed on paper, enter or update the agency juris number as an Authorized Filer, and code this form using the IVDNOS docket legend.
2. After receipt of a Notice of Services, schedule any post judgment motions to modify or enforce child support orders on the Family Support Magistrate docket, and send a copy of any order affecting child support to the appropriate agency and the state case registry.
3. If "Notice of Closure" is checked, code this form using the CLOSVD docket legend (if filed on paper), remove all IV-D Authorized Filers from the case, and schedule all future motions on the regular Family docket.

Court Use Only
<b>IVDNOS</b>
<b>CLOSVD</b>

## To: The Superior Court of the State of Connecticut

Case name	Docket number (if known)
Court address	
Agency name	Juris number
Agency address	Agency phone number

("X" only one of the following)

### ☐ Notice of Services

The parties or the child or children in this case are recipients of Title IV-D child support enforcement services. The IV-D child support agency is currently monitoring and enforcing child support payments, balances, and/or medical support in this case.

Therefore, the IV-D child support agency listed above is an interested government entity and an Authorized Filer in this case as authorized by law.

### ☐ Notice of Closure

The parties or the child or children in this case are no longer recipients of Title IV-D child support enforcement services. The IV-D agency and any cooperating agency are no longer providing any IV-D child support enforcement services with respect to the parties or the child or children in this case. The parties have been informed that IV-D services are no longer being provided.

Therefore, the IV-D agency and any cooperating agency are no longer interested government entities or Authorized Filers in this case.

Signed		Print name
Title	Agency	Date signed

### ADA NOTICE

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at [www.jud.ct.gov/ADA](http://www.jud.ct.gov/ADA).