

LESSON PLAN REVIEW WORKSHEET

JD-MSA-20 Rev. 12-20

CONNECTICUT JUDICIAL BRANCH

JUDICIAL MARSHAL ACADEMY

www.jud.ct.gov

**Instructions**

1. The assigned instructor must complete the form.
2. Forward the form to the Academy Court Planner (ACP) for review. Do not forward the form electronically.
3. Court Planner must forward to the Program Manager for review.
4. The form must be maintained in the appropriate lesson plan folder.

Lesson plan title	Instructor	Date revised copy for review sent to ACP*
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In accordance with Judicial Marshal Policy and Procedure Number 207-05, the above lesson plan has been reviewed and is relevant and current in the following areas: *(Check as appropriate)*

	Reviewed	Revised (Summarize revisions below)
Connecticut General Statutes	<input type="checkbox"/>	<input type="checkbox"/>
Judicial Marshal Policy and Procedures	<input type="checkbox"/>	<input type="checkbox"/>
Judicial Marshal Essential Function Matrix	<input type="checkbox"/>	<input type="checkbox"/>
Composition/Format	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>

Summary of Revisions:

Signed (Instructor)	Instructor <i>(Print name signing at left)</i>	Date signed
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Review Completed:

Signed <i>(Academy Court Planner)</i>	Academy Court Planner <i>(Print name signing at left)</i>	Date signed
Signed <i>(Academy Program Manager)</i>	Academy Program Manager <i>(Print name signing at left)</i>	Date signed

**The edited copy of the lesson plan must be forwarded to the Academy Court Planner no latter than 10 working days after the date of review.*